

SAUGUS MASSACHUSETTS

ANNUAL

SEVEN SUBS
28 DOLLARS
15 RESIDENT

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The Saugus Advertiser, March 28, 1963

THE TOWN REPORT Page One

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TOWN REPORT

1962

LOCAL HISTORY

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JOHN O. STINSON
TOWN MANAGER

1962 Report Town Manager

What is presented here in my first report is a brief picture of the problems that confronted the Town a year ago; areas where improvements have been and are being made.

Primarily this report will concern itself not so much with where we have been, but rather where we are going. It is important that you, the citizen, be aware of the purpose and the direction of current policies and programs.

OUTLOOK IN MARCH, 1962: Pressing problems last year revolved around the lack of planning, the lack of effective coordination, cooperation, and the lack of governmental action in response to the requirements or even worthwhile suggestions of its citizens. A personal effort was made to provide not only this response, but in a broader sense specific programs necessary for the Town's continued growth and development.

It was essential that uniform and coherent administrative personnel be re-established, for the departments were working under a combination of different successive Managers' directions, and had lived through a major upheaval in supervision and policy in a relatively short time.

PROGRESS: In spite of these conditions, the various departments and boards have unquestionably done a very good job, and what is more gratifying and encouraging is that the performance got noticeably better as the year progressed. Some of the inaugurated policies and programs were:

1. A major revision in the wage scale.
2. A basic gauge for personnel policies and procedures which will be expanded and formalized this coming year.
3. A continuation of a major school building program, highlighted with the start of the construction of two additional elementary schools, and the start of the design of a \$2,500,000 Junior High School.
4. The start of a formal periodic fire inspection procedure for all Town buildings.
5. Reorganization of several departments to provide better services.
6. The creation of new services to make the Town Hall more re-

sponsive to its citizens' needs.

7. An expanded program of development and maintenance of parks and playgrounds.

8. An accelerated Public Works program started in 1962; and with the 1963 program, concrete results will be definitely evident on a broad scale.

Considerable effort was made in the development of Town governmental organization and the services it provides. As a result of very successful changes that were made and with the specific recommendations that are being presented at this Town Meeting, Saugus can look with increased confidence to more efficient and responsive government.

TAX PICTURE: Saugus is suffering from a major shift in the spending of your tax dollar. The trend is a long-range one extending to the early days of the Manager form of government here in Saugus. In spite of the continual climb in the tax rate, and in spite of the continued expansion of services rendered by general government, there has been a steady decline in that portion of the tax dollar that it spends.

This curve demonstrates the continual improvements of efficiency in the fact of increasing services, programs, and facilities offered. It demonstrates the performance of our general government, the pressures under which it has operated, and the basic ability for the Selectmen-Manager form of government to meet these needs in Saugus. The actual cost of general government, as expressed in the tax rate over the years, has been actually very stable. For example, general government utilized approximately \$38 in 1956, while we anticipate using less than \$34.00 in 1963. This is despite the fact that additional services are being performed.

CONCLUSION: To those who have a pessimistic viewpoint of Saugus' future, I would suggest that you look again, first, not at where we have failed in the last few years, but instead look to what we have achieved. There is real progress. Look second at a potential with large undeveloped areas both for residences and industry look at our location and our proximity to the center of an awakening.

(Continued on Page 2)

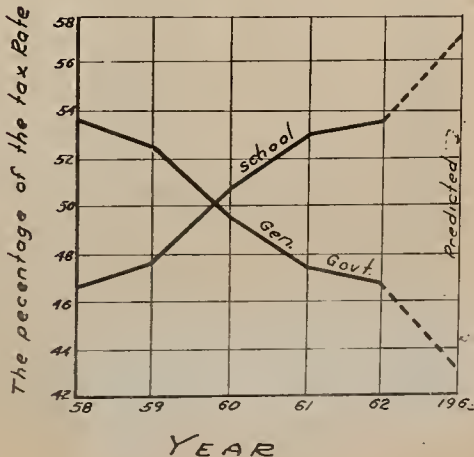


SAUGUS BOARD OF SELECTMEN, Left to right: Frank K. Berthold, Herbert T. Upton, Chairman Richard S. Carter, Jean Sherman, and Peter A. Rossetti.



SAUGUS SCHOOL COMMITTEE, Left to right: Robert M. Braid, Anne Coglian, Chairman Richard S. Carter, Jean Sherman, and Peter A. Rossetti.

SAUGUS TAX DOLLAR



Town Manager

(Continued from Page 1)

ing metropolitan area. Our highways are good and with the extension of Route 95, will be superior based on any set of standards. We have large areas of undeveloped land available for commercial and industrial growth. We have within the Town, in the surrounding area, a tremendous labor market available to us through expanding transportation facilities. Our potential future here in Saugus is greater than any other metropolitan community. Our efforts must be coordinated and deliberate; they must support and capitalize on this potential. If they do, and only if they do, will the prospect of a long and steady declining tax rate change from a possibility to a reality, a look into the future;

A LOOK INTO THE FUTURE

1. Financial budget reform. Although some improvements were made this year, I feel the budget should be a lot more expressive and better presented.
2. Bob Short and long range financial planning to be developed in conjunction with the Finance Committee.
3. A specific and down-to-earth program to expand our tax base.
4. A balanced and continuing Public Works program based upon the broad needs of an expanding community.
4. A balanced and continuing Public Works program based upon the broad needs of an expanding community.
5. The establishment of modern, equitable and coherent codes and by-laws, followed by vigorous and uniform enforcement.
6. A specific analysis of our protective services to insure both the homeowner and local merchant that they will receive the protection that is required for their welfare and safety.
7. A participation in available Federal and State programs which will ease the financial load borne by the homeowner. While it is true that there is no windfall moneys available, there is moneys available to those communities that not only qualify, but which will go out and work for them. We are currently very active and will continue our efforts in this area in the coming year.

These programs are being currently analyzed and developed. Some will require Town Meeting action some will not. All can be integrated in a substantial magnitude with a stable tax rate. These programs and improvements can be supported by a developed expansion of the tax-base rather than to jerk up the tax rate following crash allocations and appropriations.

During this past year, we in Saugus have had more than a normal share of problems, many deep seated and complex. But I feel that we have met these problems, with corresponding progress and considerable success.

This would not have been possible without the whole-hearted efforts of the department heads and their staffs, the consideration given my recommendations by the Finance Committee and members of the Town Meeting, and the support and cooperation of the Board of Selectmen. To these people my sincere thanks.

John O. Stinson
Town Manager

1962 Report Town Moderator

To the Citizens of Saugus:

A detailed report of all 1962 town meetings is found elsewhere in the Town Report, covering all actions and decisions of that body. The town meetings, as most know, the legislative branch of your government. Its powers include appropriation of funds for your town operations as well as special projects it may approve. It is also charged with the adoption and amendment of by-laws, acceptance of state statutes and a general review of proposals offered.

In general the 1962 meetings closely followed the recommendations of your Finance Committee, which has the thankless task of reviewing all requests of a financial nature. I pay my compliments to this group which devotes months of serious consideration to all such requests.

Practically all matters presented to the Town meeting were clear cut to the point where decisions were possible. Only in one major field, school housing, was there indecision. I am confident that when there has been a complete "meeting of the minds" of those responsible, the town meeting will assume its responsibilities on this matter.

In the matter of appointments, I have appointed Mr. William F. Cox, Mr. George H. Ossinger and Mr. Kenneth B. Nies to the Finance Committee. Mr. Ralph E. Gibbs served a temporary appointment in early 1962. Under a vote of the town meeting, the following were appointed to investigate the necessity of additional fire stations: Paul F. Harrington, Eugene C. Kneprath, Clarence H. Parker, Jr., Joseph H. Bruno and O. Alblon Smith. Also by vote of the meeting the following were appointed to investigate the situation at Prankers Pond: Bradbury F. Gilbert, Joseph F. Kerwin, Richard Barry, Bruce F. Bishop, Hubert P. Connolly, Ralph E. Gibbs, Kenneth P. Babb, Fiore Sacco, Joseph W. Gernigla and Basil A. Strout. Both committees are expected to report in 1963.

William H. Robinson
Moderator.

1962 Report Civilian Defense

To The Town Manager

With considerable pride I present to you this annual report of the Saugus Civil Defense where a great deal of progress has been made.

Emphasis all during the year has been on the Shelter Program. Many meetings, conferences and schools has been held in various parts of our State pertaining to this most important program.

A team of U.S. Army Architects and Engineers visited the Town of Saugus and inspected the exterior and interior of approximately 27 buildings. Not all of these buildings were found to meet established Government requirements for protection against radioactive fallout. Many of these structures contain fallout shelter space for 50 or more people, but first with a few minor changes by the owners of these buildings, such as blocking off cellar windows etc, they will then be considered by the Department of Defense, Office of Civil Defense, as public fallout shelters.

Signs identifying these buildings as public shelters will soon be visible to residents of Saugus.

(Continued on Page 17)

1962 Report Board Of Selectmen

TO THE CITIZENS OF SAUGUS:

We, the undersigned members of the Board of Selectmen, herewith respectfully submit this, our Annual Report for the year 1962, to the Citizens of Saugus.

We are pleased to be able to report that, it is generally conceded, that the year 1962 produced more substantial municipal improvements, throughout the town, than in any year within recent memory. Moreover, such was accomplished with a very small increase in the tax rate. This record was accomplished only through the untiring efforts of Town Manager John O. Stinson, Superintendent Ernest Pesce of the Public Works Department, the splendid co-operation of Department Heads and Town Employees, and the sincerity of a Board of Selectmen dedicated to a non-political administration.

It is obviously impossible, in a report of this nature, to list all of the 1962 municipal improvements which have been accomplished for the general welfare of all of our citizens.

We shall list some of such which are indicative of many others which cannot be enumerated in this report because of lack of space. More than four miles of highway reconstruction and resurfacing was completed on the following streets:

Adams Avenue, Main Street, Winter Street, Forest Street, Highland Avenue, Springdale Avenue, Gilway, Falmouth Street, Atlas Avenue, Summer Street, First Street, Palmer Avenue, Stas Road, Locke Lane, Jewett Street, Forest Avenue, Eagle Road, the John A. W. Pearce Memorial Drive, the parking area at the Junior High School, and the Town Landing.

In addition to the above, approximately three miles of pea stone seal coating was applied to the following streets:

Lenox Avenue, Fairmount Avenue, Morton Avenue, Forest Street, Central Street, Johnson Street, Bluebridge Avenue, Evergreen Street, and Endicot Street.

Under Chapter 90, Jackson Street in Cliftondale, was reconstructed over its' complete length with bituminous concrete construction.

Under Chapter #386, the following streets were resurfaced, in whole or in part:

St. James Road, Laconia Avenue, Webster Street, King Street, Seminole Street, Palmetto Street, Mt. Hope Street, Oakwood Avenue, and Holland Street.

New granolithic curbing, done under contract, was installed on Essex Street, Dudley Street, Main Street, Saville Street, Summer Street, Central Street, and the John A. W. Pearce Memorial Drive.

New granolithic sidewalks were constructed on Central Street, in Cliftondale Square, on Main Street, and on the John A. W. Pearce Memorial Drive.

New drainage systems were installed at the following locations: Woodbury Avenue, Venice Avenue, Westland Avenue, First Street, the John A. W. Pearce Memorial Drive, and the rear of Saugus High School.

An excellent, and extensive program of new main line sewer construction was carried out during the year 1962. New main line sewers were constructed to service 145 homes. These same

sewer lines, in some sections, also went by vacant land upon which houses may, in the future, be constructed. Of these 145 homes, a total of 124 have already been connected to the sewer system.

Thus, Saugus now has a total of 1231 homes connected to our sewer system. As a result of this excellent sewer extension program, carried out in 1962, thousands of dollars in additional revenue will be returned to the Town Treasury from sewer rentals and sewer betterment assessments.

To sum up, we added, during the year 1962, 6,505 linear feet of sewer lines to our existing system. This represents nearly one and one half miles of new sewer extension which were completed in the year 1962. Saugus thus now has 1475 miles of sewer mains including two and two-fifths miles of outfall lines from our pumping station to the Lynn outfall sewer located at the junction of Commercial and Friend Streets in Lynn.

During the year 1962, the Department of Public Works reinstalled 99 water meters, installed 164 water meter replacements, and installed 130 new meters. The net result was an increase in water metered revenue from \$162,973.54 in 1961 to \$171,902.79 in 1962, an increase of nearly \$10,000 in one year.

Nine badly needed new hydrants were installed and added to our water system in 1962. They were installed at the following locations:

4 at Saugus High School
2 at Austin Court
1 at Pearl Road
1 at Webster Street
1 at Altamont Avenue

During the year 1961, it became obvious that a second access highway, to and from Saugus High School, was not only desirable, but necessary. Two different routes, across privately owned land and property, were suggested to the Board of Selectmen. Both involved the purchase of private property and the cost of constructing an access road, over either route, was estimated at approximately \$50,000. Both proposed routes were rejected by the Board of Selectmen and the Town Manager. At the suggestion of the Town Engineer and the Superintendent of Public Works, the Board of Selectmen approved a route across town-owned land from Main Street to the High School. Mr. Ernest Pesce, Superintendent of Public Works then proceeded to construct the new access road at a cost to the taxpayers of \$11,000. Thus a total of \$39,000 was saved on this one project due to the splendid co-operation of these town officials. This new highway, an excellent one, is now known as the John A. W. Pearce Memorial Drive.

In 1962, the Town Manager suggested, and the Board of Selectmen approved, a program whereby a start would be made to install new all metal street signs throughout the town. A total of 108 of these attractive looking signs were installed during the year 1962. Fifty-two more such signs were installed during the year 1962. Fifty-two more such signs are now in the process of manufacture and will be installed in the near future. It is the intention of the Town Manager and the members of the Board of Selectmen to continue this program each year until every street in Saugus is identified by one of these attractive modern nondestructible all metal street signs.

During the year 1962, a 50' by 50' three lay cement block fire proof building was added to the

Public Works Garage on Woodbury Avenue.

More new modern street lights were placed throughout the town in 1962. Probably the greatest improvements in street lighting were apparent on Winter and Essex Streets. This improved modern street lighting program is also a continuing program and will be augmented by many more such new installations during the year 1963.

In Saugus, the Board of Selectmen also acts as the Local Liquor Licensing Authority. Upon their election to office, the members of this Board of Selectmen pledged that they would mete out severe penalties to proven violators of Chapter 138, the liquor statutes of the Commonwealth of Massachusetts.

During the year 1962, the Board heard evidence in several such violations involving the sale of liquor to minors. No Board of Selectmen in recent years acted with more courage or imposed more severe penalties than did this present Board of Selectmen. In one flagrant case, the Board permanently revoked the license of the offender.

It is the belief of the present Board of Selectmen that only through the meting out severe penalties, to liquor law violators, can the sale of intoxicating liquors be properly and legally controlled. It is also our belief that only by such methods can the law-abiding liquor dealers be protected in their investments.

We, the members of the Board of Selectmen, voted in 1962, to increase the fees for liquor licenses in certain categories. We took such action only after an exhaustive survey was made to ascertain the fees charged for liquor licenses in twenty other Massachusetts communities. As a result of this action of the Board of Selectmen, the total amount of liquor license fees, paid to the town in 1962, exceeded that paid in 1961 by approximately \$5,000. To the credit of the liquor dealers, whose fees were increased, it should be stated that not one complained to the Board relative to the increased fees.

The Board, also in 1962, voted to increase the fees for many other various types of licenses under its' jurisdiction. These license fees had not been revised in many years and some of them were extremely low. This action, by the Board, has resulted in increased revenues to the town which will certainly be needed in 1963.

The Town of Saugus, during the past year, as did many other communities, suffered probably the heaviest three day rainfall in its history. The United States Army Corps of Engineers estimated that a maximum of fourteen inches of rain fell near the Saugus-Wakefield town boundary line. Serious flooding conditions thus occurred in several areas of the town.

The Board of Selectmen, in behalf of our citizens, desires to express its sincere appreciation to the men of the Fire, Police, and Public Works Departments for their unselfish devotion to duty during this period of extreme emergency.

May we also express our devout thanks to the members of our various Civil Defense units who, without financial compensation, labored long hours aiding citizens in distress on this same occasion. They certainly proved that their Auxiliary Fire and Police units are a definite asset to our community.

(Continued on Page 3)

Selectmen

(Continued from Page 2)

The Town Manager informs us, at the time of the writing of this report, that the new Oaklandvale and Lynnhurst Elementary Schools are approximately seven per cent completed. A reasonably open winter has thus far materially aided in this rapid progress. With continuing reasonably favorable conditions, it is Town Manager Stinson's opinion that the new schools could be ready for pupil occupancy by January 1, 1964. These two elementary schools were badly needed to replace outmoded school structures which were almost totally inadequate to serve the educational needs of these two sections of the Town.

It appears, at the present time, almost certain that our town faces an increased tax rate in 1963. The amount of the increase will be determined by the amount of the appropriations voted at the Annual Town Meeting and upon the attitude of the School Committee in respect to their 1963 School Budget and the \$48,000 of Federal money which it is anticipated they will receive in 1963.

The General Budget of the School Department, requested for the year 1963, exceeds the total of their General School Budget in 1962 by approximately one quarter of a million dollars. This giant increase represents an increase of approximately \$6.00 in the tax rate for each one thousand dollars of valuation. In other words, if your property is assessed for \$6,000, this means \$36.00 additional real estate taxation for you in 1963 unless other means are found an offset. In order to partially offset the effect of this enormous increase in the General School Budget, your Town Manager and your Board of Selectmen have been forced to reduce, or abandon altogether, several very much needed and essential public municipal improvements.

It is the hope of both the Town Manager and the Board of Selectmen that the members of the School Committee will co-operate with them, and with the Finance Committee, in reducing their proposed 1963 General School Budget and in applying their \$48,000 Federal gift to a still further reduction in their budget. We recognize that they are unpaid public officials and that they are undoubtedly performing their duties in good faith.

It is, however, our sincere belief that the School Department should, at all times, consider the needs of the town as a whole. No one department should concentrate its' aims upon building up its' own department without giving serious concern and consideration for

1962 Report Planning Board

To the Town Manager:

During the year 1962, the Planning Board edited and had reprinted, the Zoning By-Law, put the subdivision Rules and Regulations in book form, and did considerable work on the proposition of a new apartment district in the Zoning By-Law, which will come before the next annual Town Meeting.

The Building Department and Board of Appeals have assisted greatly in forcing compliance with the zoning by-law and at the present time the three departments are working harmoniously for the best interests of the Town.

Respectfully submitted,
Lewis O. Gray, Chm.,
Planning Board

1962 Report Police Dept.

John O. Stinson, Town Manager
Town Hall
Saugus, Mass.

Dear Sir:

I hereby submit to you my twelfth annual report of the Police Department, together with its activities, for the year 1962.

ROSTER

Chief - Roland E. Mansfield
Captain - Fred Fornl
Sergeants - Ernest A. Dunham,
Inspector
Charles N. Wormstead, 3rd.
James F. Maher
Joseph P.A. Collette
Regular Patrolmen
William F. Cahill
Rosario A. Bucihiere
Walter J. Elmore
Joseph Markowski

other badly needed municipal improvements.

All departments, and particularly the School Department with its' enormous financial costs, should also seriously consider the man who pays all municipal costs—namely the real estate home owner tax payer. For it is certainly true that excessive local real estate taxation, levied on him, can well be the straw that will ultimately break the camel's back. This is especially true in Massachusetts where State financial aid to local communities is far below the national average.

We thus beseech the members of the School Committee, with no trace of animosity, the co-operate with the Town Manager, the members of the Board of Selectmen, the members of the Finance Committee, and our tax paying citizens, to the end that our town may remain solvent and our tax rate may be maintained at a reasonable figure.

May we, in conclusion, state sincerely that each of us, as individual members of the Board of Selectmen, has truly worked hard to make Saugus a better community in which to live. We have not been afraid to express our opinions and our convictions upon every public issue. We have not expected, nor do we anticipate, that everyone will approve of all of our opinions or decisions. Such unanimous agreement, in any democratic community, would indeed be a curse rather than a blessing. Each member of this Board of Selectmen welcomes constructive criticism from any citizen at any time. We are also undaunted by the destructive criticism and misrepresentation of a few carping critics of all public officials. In our opinion they are undergoing a period of chronic frustration.

We do believe that a vast majority of our citizens appreciate the real substantial municipal improvements, which have been given them in 1962, through the efforts of a hard-working Town Manager and a co-operative Board of Selectmen.

It is also our belief that a vast majority of our citizens know that this Board of Selectmen has been sincere, conscientious, and above board. In all of its' public considerations.

Respectfully submitted;

Vernon W. Evans, Chafman
Richard L. Reynolds
Herbert F. Upton
Frank K. Berthold
Frederick J. Wagner

Board of Selectmen
Saugus, Massachusetts

Richard T. Eichel
Howard W. Long
James G. Wiswall
Howard M. Harnum
Augustine J. Belmonte
Walter H. Dunham Jr.
Warren J. Dennis
Edgar T. MacKenney
Edward F. Newbury
Ralph E. Pace
James A. Morico
Martin J. Maillet
Donald M. Peters
Howard P. Berrett
Leonard D. Morfello
William F. Murphy
Philip W. Hyam

Reserve Patrolman
Harry E. Leonard
Nick Nicosisia
John A. Packard
Matron

Mabel Murdoch

In conjunction with the above there are 33 Special Police Officers, 16 of whom are uniformed and available to perform police duty; 24 uniformed Auxiliary Police Officers; 17 guards of the General Electric Co., with police powers on and about the company's property located in Saugus; 17 School Department Janitors; 2 for Lynn Water Department water sheds in Saugus, Security Guards; 2 at Sears, 2 at Zayre and 2 at G.E.M. stores.

Annexed is the yearly report of Arrests and varied duties of the Saugus Police Department for the year 1962. It is apparent from this report that the arrests for the year 1962 have increased over 33 1/3% which indicates the extra amount of work done by the Police Department year after year. The report reflects the value of property stolen and recovered, and although the value of property recovered seems small in comparison of the value of property stolen I am happy to report that the culprits responsible for the major part of the stolen property were arrested and effectively prosecuted in Court.

Attached is a report on Motor Vehicles Accidents for the year 1962 which, again, indicates the tremendous amount of work which has to be done by the Police Department in order to properly investigate and process them.

Recommendations

For the year 1963 I would recommend the following: Increase

in wages. This is because the pay for Police Officers is below average of what other Police Officers receive in surrounding communities.

Additional personnel. The work of this department has increased much faster than the size of the department and it is becoming difficult to provide adequate protection to the citizens of Saugus.

The Police Vehicles are in good condition with the exception of the Police Ambulance which should be repainted as it has assumed a shabby appearance.

The Police Station should be repainted and supplied with some new furniture. No new furniture has been bought for this department since the building was erected in 1935. The desk chairs in the Captain and Main offices were second hand when obtained and are now in a deplorable condition. A full time janitor should, again, be assigned to this building. Under the present system it is impossible to keep it in the condition that it should be kept.

I recommend that Lincoln Ave., between Essex St., and Central St., be made a one way traffic and that the same apply to Jackson St. This would alleviate the traffic condition now existing. I also, recommend that there be no parking on Foster St., between Woodbury Ave., and Taylor St., on the Easterly side. It is extremely difficult for vehicles to enter or leave the Police Garage especially the ambulance. The painting of streets should be extended. Traffic signs should be purchased and erected. Directional signs should be placed at strategic locations as an aid to motorists passing through our town.

In conclusion, after 41 years in the service of the Saugus Police Department, it is my intention to retire on pension during 1963. During the years that I have served, many changes in police procedure have taken place, all of which were unforeseeable in the early '20's. I believe that I have experienced greater advances in police operations that have occurred in any comparable period in history. I presume that there will be many more in the future.

I know that I am leaving a better more efficient system than the one

1962 Report Cemetery Dept.

To the Town Manager:

During the year 1962, the Cemetery Department was operated by a crew consisting of the Superintendent and four permanent men. As has been the practice for many years, temporary men were employed during the summer season.

There were 165 burials, an increase of 33 from the previous year. It has become necessary to develop some new sections which will be done in 1963 if funds are available.

The sum of \$32,292.74 was expended for salaries and wages and the sum of \$4,025.03 for expenses of the Department.

Total receipts for the year were as follows: Sale of Lots \$3255.00, Care of Lots \$1328.48, Internment Fees \$9710.00, Foundations \$992.67, and Interest on Perpetual Care funds \$7235.63, making a total of \$22,521.78.

At this time I wish to express my gratitude and thanks for the co-operation and help rendered to me by Mr. Ernest Peske, Superintendent of Public Works.

Respectfully submitted,
Alfred W. Powers, Supt.,
Riverside Cemetery

I entered as a young man.

In this, my last annual report, I wish to pay tribute and express my deep appreciation to those who have so willingly assisted me. First I mention Captain Fred Fornl who has been a bulwark of strength to me and by whom my duties have been made exceedingly lighter. To the members of this department who have been loyal to me and to the community. I am justifiably proud of them. To Joseph Maguire Chief of the Fire Department, my friend for many years, whose co-operation could never be questioned. To the employees in the Town Hall, the Superintendent and members of the Public Works Department.

To all of the above my heartfelt thanks and to you Mr. Manager, my appreciation for the considerations that you have shown me.

Respectfully

Roland E. Mansfield
Chief of Police

1962 Report Town Collectors Department

TAXES	COMMITMENTS COLLECTED		ABATED	REFUNDS	Uncollected Dec. 31, 1962.
Real Estate	2,730,257.84	2,481,947.40	126,143.91	21,558.59	143,725.12
Personal Property	223,853.71	217,097.37	800.80		5,955.54
Apport. Sidewalk	406.20	358.35			47.85
Int. on Apport. Sidewalk	50.92	43.73			7.19
Apport. Sewer	2,614.98	2,243.66	122.49		248.81
Int. on Apport. Sewer	741.74	638.02	36.87		66.85
Apport. Water Main	2,284.39	1,872.72	154.22		257.45
Int. on Apport. Water Main	811.33	649.10	70.03		92.20
Water Liens added to taxes	15,245.43	11,781.22	44.11		3,420.10
Sewer Liens added to taxes	1,446.50	1,238.50	40.70		167.30
Sewer	15,708.50	13,789.00	8.50		1,911.00
Water	168,853.04	141,929.27	577.10	84.90	27,555.77
Excise	401,691.49	324,746.77	15,999.13	9,498.60	70,444.19
Polls	10,948.00	10,474.00	322.00	10.70	141.30
Public Welfare	1,022.33	822.33			200.00
Old Age Assist. State	19,556.54	19,556.54			
Old Age Assist. City & town	2,037.26	1,742.51			294.75
Aid to Dep. Children	12,599.49	8,502.28			4,097.21
Disability Assist.	3,066.57	3,066.57			
Med. Assist. to Aged	34,417.39	34,417.39			
Veterans Benefits	14,073.81	14,073.81			
Totals	3,661,687.45	3,290,990.54	144,319.86	31,152.79	258,662.63

The following Town Collector's Fees were collected during the year 1962:

Trailer Fees	\$ 1,590.00
Lien Certificates	633.04
Paid to Town Treasurer	2,223.04

The cost of operating the Town Collector's Department for the year 1962 was as follows:

Salaries	\$14,866.50
Expenses	4,210.43
Total	19,076.93

Respectfully submitted,
John T. Raiche, Town Collector

1962 Report Police Dept.

Chief Roland E. Mansfield
Saugus Police Department
Saugus, Massachusetts

Chief:

As Sergeant Inspector of the Saugus Police Department I hereby tender to you a brief report of the doings of the Inspectors Department for the year ending December 31, 1962.

As you know this Department is and always was a busy Department and is getting busier because of the steady growth of the Town of Saugus. I am still working alone in this Department but would like to have a man to help out.

The tasks are many and different and come when least expected, especially breaks.

In many cases tasks must be performed after the day has passed and sometimes extend into the late night. As you know I am still attempting to photograph all serious accidents and this involves many hours in the dark room developing and printing the results of the taking of pictures. Many cases are brought to my attention not only by the citizens of the Town but by the other officers and many hours are spent putting the pieces together so that they are ready for court.

I myself have made 69 arrests last year, and aided in as many more.

One very heavy task is the keeping larcenies by check or fraud to a minimum.

Since the new Shopping Centers came to town this is a big job, and I must say I have saved the store keepers and other firms many thousands of dollars which do not show up on our reports.

Some of these folks who must pass fraudulent checks are prosecuted but most of them pay to keep out of trouble, by restitution being made. Now that we have two cars on days, a car for this department could be used to a great advantage so I do not always have a car available. In closing I do wish to thank you, Captain Forni, and all the other officers of this department, as well as our Town Officials, School officials, and every one else who has helped me in my attempt to keep crime at its lowest.

Respectfully submitted,
Ernest A. Durham,
Sgt. Inspector of Police

1962 Report Harbor Master

May 1, 1962 until after Labor Day 1962 had moorings changed to straighten out River and have a little order. Patrolled River in Bob Davis' speedboat Saturdays and Sundays and warned speeders about their speeding in River where children were bathing and swimming. Spent over 600 hours on River between Town Landing and Johnson St., and made over 1400 miles on my car patrolling the River warning speeders between Johnson Street and Town Landing, which I need is a fast speedboat to catch the speeders.

Leo Belliveau
Harbor Master

1962 Report Superintendent Of Schools

To the Members of the School Committee and the Citizens of Saugus:

During the past school year the boys and girls of Saugus have been favored with some substantial benefits educationally on the one hand and severely penalized by deplorable losses on the other.

On the affirmative side appear the following items:

I. All members of the elementary school staff have had the stimulating experience of studying under a great teacher, Dr. Alice Crossley, Professor of Education in the Graduate School of Education, Boston University. But beyond contact with this inspiring personality there has been the worthwhile content of the course - the Language Arts Program in the elementary school.

The staff has concerned itself not only in an exploration of content - oral and written English, speech and spelling but also, and more importantly, with those teaching skills that will present these subjects to the children in the classroom interestingly and effectively.

Upon completion of the study of the Language Arts Program for the elementary school grades, a representative group of teachers and principals will be engaged in developing a comprehensive 'Study Guide in the Language Arts for the Elementary School Grades' during the remainder of this school year.

I wish to report to the School Committee members and to the citizens of Saugus that the entire elementary school staff should be commended for its diligent and conscientious attention to a professional in-service task undertaken in the interests of the pupils.

II. All teachers of mathematics in grades seven through twelve have had an equally stimulating experience in studying with another outstanding teacher, Mr. James Henkelman, a doctorate student in the field of 'modern mathematics' at Harvard University. Mr. Henkelman has demonstrated not only his great knowledge of secondary school mathematics, but also his enviable skill as a secondary school teacher.

The whole area of secondary school mathematics is undergoing radical change in concept, in added content and, consequently, in methods of classroom presentation. All this to the end that oncoming American citizens may meet without failing the inexorable demands of technological progress.

It is imperative that there shall be an unconfused, completely effective transition from the traditional mathematics offering to the modern mathematics offering in our junior and senior high school grades. Accordingly our first step was to prepare the mathematics teachers in these grades to adapt themselves to the changes in content, concepts and methods of presentation. We were more than fortunate in securing the services of Mr. James Henkelman to direct this necessary in-service training program.

During the past several months the mathematics teachers have put in many hours of class attendance and 'homework.' For these teachers, I beg another unanimous vote of commendation for their conscientious, highly professional

efforts on behalf of the pupils and the need to keep our secondary school offering continuously alert.

III. French was offered in grades seven and eight for the first time when schools opened in September. The introduction of this subject in our secondary school offering (limited though it had to be) accomplishes two important educational objectives.

FIRST: Many of the elementary school pupils who have had experience with French through the "21 Inch Classroom" program in grades four, five and six are enabled to continue the subject in a formal instructional program in grade seven. Not only are these pupils enabled to explore their interest in modern foreign languages, they are also enabled to begin the study of a language that is in universal use.

SECOND: The first move has been taken in the adoption of a modern concept of teaching French for use. Such a program contemplates (a) at least a continuous four year study of the language; (b) the preparation of some pupils for 'advanced college placement'; (c) a pupils' time-saving opportunity that will permit them to take at least one additional (and necessary) subject before completing their six secondary school years.

In connection with the introduction of French in the junior high school grades, I want to point out our excellent fortune in being able to secure the services of Mrs. Geiselle Surabian a bi-lingual and highly competent teacher.

IV. In the elementary school grades, we introduced two years ago the build-up of pupils' teaching materials (maps, globes, encyclopedia). This program has been continued with the addition of reference books in science and social studies; books and materials of similar nature will continue to be supplied.

V. Beginning in September our school nursing staff was increased by the addition of a third nurse. The third nurse fills a need that had become more and more serious with the growth in our school population. While need still exists, the overall school health situation has been improved vastly; we now have one nurse for approximately every sixteen hundred pupils. (But please see Enrollment figures for 1963-1964).

VI. Two years ago the Junior and Senior High Schools were staffed with guidance personnel in numbers sufficient to meet the standards of the Department of Education - briefly, one guidance counselor for each four hundred pupils. The Junior High School enrollment requires two counselors, the Senior High School enrollment requires four counselors. The guidance services thus provided have proved to be of substantial value to the pupils, the parents, the teachers, the administration, and the over-all instructional program in the Junior and Senior High Schools; some twenty-three hundred pupils in grades seven through twelve are benefited.

VII. HIGH SCHOOL PRINCIPAL'S REPORT

I am incorporating the report of Mr. Ashton Davis within my report to avoid repetition. This fine, comprehensive report indicates that Saugus High School is 'keeping up' well with good modern high schools in the matter of curricula, instructional equipment, pupils' services, and administrative personnel. We claim, with pride, that Saugus High School is a 'good' school.

Under the administration of Mr. Wayne Porter, the school, despite a rapid increase in enrollment, made steady gains; under Mr. Ashton Davis these gains are being consolidated and advanced. Supervision, an all-important need, receives Mr. Davis' able and extensive attention; this excellent arrangement has come about by the appointment of Mr. John Leahy as a second Vice-Principal (at school opening in September.) Secondly a fourth clerk, also made available in September, contributes immeasurably to the operation of the School, not only in the main office, but in the guidance office as well.

Mr. Ashton Davis doubly deserves the high respect and admiration of this community; it is a feeling in which I am exceedingly happy to share.

REPORT OF THE HIGH SCHOOL PRINCIPAL

Two years ago the New England Association of Colleges and Secondary Schools conducted a survey of Saugus High School. This survey consisted of an extended period of self-evaluation by the school staff, followed by a study of a committee of eighteen members, including personnel from the State Department of Education and qualified teachers and principals from sixteen other high schools. In consequence of this Committee's favorable report, the Executive Committee of the Association voted the accreditation of Saugus High School for a period of ten years, which is the maximum period of approval that can be given to any high school.

All schools thus evaluated and accredited are required to file a two-year and a five-year progress report. It is with the preparation of the two-year report that the department heads and the principal have been occupied during the last few months. The custom of the evaluating committees is to include in their reports a list of points on which the schools are to be commended and a list of recommendations. The principal of the evaluated school is requested to reply in his progress report to the recommendations by using the following four categories: 1. recommendations already completed, 2. recommendation now in progress, 3. recommendation planned for the future, and 4. recommendation found invalid, with reasons.

An analysis of our two-year report reveals that Saugus High School has either completed or is making progress toward the completion of about two-thirds of these recommendations. From this observation it is evident that the staff has made a concerted effort to comply with most of the suggestions of the Committee and that the school has profited considerably from the evaluative survey.

Unfortunately, a deterrent to further implementation of several recommendations of the Evaluating Committee was the adoption this fall of the much-deadened two-platoon schedule. Originally the capacity of the high school was 950; but the recent additions increased the capacity to 1250, and last year the school was crowded with an enrollment of over 1300 pupils. When in September the enrollment rose sharply to 1443 pupils, the school was placed upon a two-platoon schedule, with grades ten, eleven and twelve attending in the morning and grade nine in the afternoon.

This step was taken with reluctance, of course, because the administration knew only too well

that our pupils would be deprived of a substantial amount of classroom time and of some of the extra-class activities which are worth while in the lives of young people. To minimize the undesirable consequences of two-platooning, teachers are holding make-up and help sessions daily, instead of once a week, as formerly. Furthermore, as far as possible, club and other extra-curricular activities, health examinations, guidance counseling and testing, and assemblies are scheduled in a manner to avoid any interference with the progress of the classroom. In an effort to teach the complete course of study, teachers of some college preparatory subjects are continuing their classes after regular school hours. And a persistent effort is being made by the teachers to instill in the minds of the pupils the need for making the best possible use of their time in class if they are to compete satisfactorily with the graduates of other secondary schools.

Like other rapidly growing suburban communities Saugus is experiencing another serious problem, a very high turnover of teachers. Over half of the high school faculty members have taught five years or less and about two thirds have taught five years or less in Saugus. Nearly one fifth of the teachers have taught one year or less, and one third have taught one year or less in Saugus. Only one third of the teachers have taught ten years or more, and only one quarter have taught ten years or longer in Saugus. Although it is true that the school has gained the advantages inherent in a comparatively young faculty with the most modern training and, frequently, diversity of experience, it is also a fact that efforts to conduct extended, time-consuming projects and studies have constantly suffered because of the change in personnel. A third of the faculty, being inexperienced in the Saugus system and finding it necessary, therefore, to devote full time to classroom teaching and the learning of the routine procedures required in this school, has, for the most part, been unavailable for adviserships, curriculum committee work, and other "extra" activities.

Nevertheless, in returning to Saugus High School after an absence of seven years, I have been impressed with its achievements, both academic and non-academic. Never in the history of American education has there been so much innovation as at present, and any school system that does not keep pace with the latest developments will soon become sub-standard.

Saugus is trying to keep abreast of the times. For example, the high school is offering the new P.S.S.C. (Physical Science Study Committee) physics, which is radically different from the physics taught ten years ago. Last summer about thirty advanced incoming sophomores were given a special physiology laboratory course at the high school. As sophomores they are studying chemistry, which was given only to seniors a few years ago. Biology is being offered to advanced ninth grade pupils. The changes in mathematics are so revolutionary that traditionally trained teachers are not qualified to teach modern mathematics. For this reason all of our mathematics teachers are being required to take an in-service course in S.M.S.C. (School Mathematics Study Group) mathematics, which meets

(Continued on Page 5)

Supt. Of Schools

(Continued from Page 4)

every Tuesday night for two hours. Inventions in the field of electronics are producing modifications in classroom methods. Our language laboratory is an example of their application to the teaching of foreign languages. The widespread use of electronic apparatus, not only in education but also in business and industry, indicates that the time has come when our industrial arts department should supplement the traditional wood and metal courses with a course in this field.

Among the new courses at Saugus High School are "Distributive Education", which is growing in popularity with both the pupils and the local business men, a machine shop course, and a new course for boys in foods, which was recommended by the Evaluating Committee. A non-credit course in elementary conversational Russian is being given after school hours by Miss Lee Goldstein. The publishers of the text-book have furnished their tape recordings, which are usually granted only to schools in which Russian is a part of the curriculum.

There are over twenty clubs in our extra-curricular program, some associated with sports, such as bowling and skiing; some with hobbies, such as stamps, chess, and photography; some with subject fields, such as art, mathematics, French, and Spanish; and others with careers, such as business, teaching and nursing.

In November, the Essex County Teachers Association, departing from the custom of previous years, held separate conventions in different high schools for the various secondary school departments. To Saugus High School went the unique distinction of holding two of the conferences. Mr. Arthur Strout and the other instructors in his department took charge of the Industrial Arts Conference, while Mr. John Scarborough and the other teachers in his department were in charge of the Physical Education conference. Both programs received many favorable comments.

In order that the public may have an opportunity to visit the school and observe the accomplishments of our pupils, several annual functions are held. Successful programs of the past year include the Science Fair, which attracted hundreds of townspeople; the Art Festival (Four of last year's graduates were admitted to post-secondary schools of art.) The Band Concert, the Exchange Concert, and the Christmas Concert, which are the excellent programs of the Music Department; the Home Economics Exhibit; and the Open House, which was held during American Education Week and included an interesting Language Fair and Distributive Education exhibits.

The administrative organization of the school has been strengthened by the promotion of Mr. John B. Leahy to second vice principal. As a result of the transfer of Mr. William Doyle from the junior high school to the senior high school guidance department, we have our fourth counselor, making one for each class. The department now has sufficient personnel for its heavy program of counseling, testing, and conducting of surveys and conference meetings. The appointment of another nurse to the school system makes it possible for us to have a nurse on duty throughout the double-session day.

We also acquired this year a part-time clerical assistant for the librarian and another full-time clerk for the office.

In conclusion I am taking this opportunity to express the appreciation of the student body and the staff to the town officials and particularly the Public Works Department for the completion of the new John A. W. Pearce Memorial Drive. This new access to the school is an appropriate tribute to the memory of the former principal of the school. We are also grateful to the Building Department for their supervision of the renovation of the sections of the building damaged by the fire and the conversion of the green house into an excellent biology laboratory.

On behalf of the school and the town an expression of thanks is due the Hanson Chevrolet Company for the use each year of two new cars for the Driver Education classes.

I wish that space would permit my naming all of those organizations and individuals who have donated scholarships to our graduates, banquets for our athletes, and gifts and services to the school. We appreciate their generosity.

I am personally most grateful to Superintendent Rhoden B. Eddy, and the School Committee for their continued support and assistance. And finally I wish to express a very sincere "thank you" to the students and faculty of Saugus High School for giving me a heart-warming welcome when I became their principal in September.

Ashton F. Davis
PRINCIPAL

DEPLORABLE PENALTIES

It must be said that the delay in constructing the Junior High School building is a direct denial of educational advantages to hundreds of Saugus High School pupils. It is a direct denial also to our Junior High School pupils whose offering is limited by inadequate facilities in the existing building.

Prior to two platooning our high school pupils attended school six hours a day. Under two platooning, they attend school not more than four and one-half hours each day. There is a daily loss of one and one-half hours. Since school is in session at least one hundred and eighty days a year, the pupils are losing an equivalent of approximately forty-five six-hour days a year (180 days times 1 1/2 hours a day, divided by 6). In school months this means a loss of two months of school each year.

If a Junior High School building is not ready for occupancy before September, 1963, and it seems unlikely that it will be, it means that our grade nine pupils will have been deprived of one full school year when they graduate from High School in June, 1965. All other pupils in grades seven through eleven will suffer proportionately.

It is a disgraceful situation which need not have been inflicted with such severity upon the young people of this community.

To review the matter briefly: Saugus took nearly two years (June, 1959, to March, 1961) to examine the School Committee's claim that a large Junior High School building would be needed by September, 1963. In March, 1961, the Town Meeting, convinced at last that the School Committee's claim was completely valid in every respect, voted the sum of \$35,000 to secure preliminary plans for a Junior High School building.

The preliminary plans were drawn after detailed study. The

plans were approved by the School Building Assistance Commission and by the School Committee. They were also, in effect at least, approved by the Finance Committee because this body held a long conference with the architect which resulted in the Finance Committee's recommendation to the Town Meeting that the sum of \$100,000 be appropriated to secure working drawings for this building and to take these working drawings through the bidding stage.

On Monday evening, April 2, 1962, the Town Meeting acted favorably on the recommendation of the Finance Committee and voted the sum of \$100,000 for the exact purpose specified.

The mandate of that Town Meeting has not been carried out. A Junior High School building which might have been ready for occupancy by September, 1964,

The penalty being imposed upon hundreds of Saugus boys and girls is not to be laid at the door of the School Committee....!!!!

The second severe penalty being imposed on the boys and girls of Saugus is the failure to fill the position of an Elementary School Coordinator (or Supervisor). Such a position was created in 1952 and continued through 1960; since that time the position has remained unfilled.

In 1952 there were some 2,000 pupils in grades one through six; there were 73 classroom teachers. At that time the School Committee felt that elementary school supervision was necessary and Miss Helen Brownrigg was employed to fill the position. It was a wise and commendable move.

In 1962 (now) there are 2870 elementary school children and 92 classroom teachers...

A few special reasons why there is an imperative need for an Elementary School Coordinator are:

1. Our range of pupil ability runs full scale from the slow learner to the very fast learner - even to a few pupils in the genius category. There is, then, the intricate problem of providing for learning needs within our total pupil body.

Consistent as may be the large majority of our elementary school teachers, it is still imperative that there shall be a single person to coordinate a differentiated learning program for all of the pupils in all of the schools.

2. There should be a single person to assist the entire elementary school staff in devising and using the most effective teaching methods. It is a universally accepted fact that the American public school must teach more, must teach better, must provide for each pupil, must make full use of school time.

3. As a corollary to the foregoing items, it is essential that there shall be a single person to handle the testing program, and more importantly, make use of test results in every area of effort with which the elementary school must concern itself - with individual pupil ability, with pupil placement, with the quantity of the offering.

4. It is imperative that there shall be unceasing attention to every subject in the elementary school offering, not only where the subjects themselves are concerned, but also the presentation of these subjects within the classrooms of every school and among all of the grades.

5. It is imperative that there shall be a single person who is able to help the beginning teach-

1962 Report Dog Officer

Honorable John O. Stinson
Town Manager
Town Hall
Saugus, Mass.

Dear Sir:

All dogs in the Commonwealth of Massachusetts must be licensed in accordance with the provisions of Section 37, Chapter 140 of the General Laws. In order that the provisions of this statute may be conformed with, law enforcement officials in the person of dog officers are appointed in the cities and towns of the Commonwealth.

It is the duty of the dog officer to see to it that every dog within the confines of his community is

er - of whom Saugus has many each year.

To the extent that the Saugus pupils are being denied adequate services in these areas - and many more - to that extent our elementary school pupils are being penalized.

ENROLLMENT

Each year, I have reported upon the matter of school enrollment, that is upon the number of boys and girls to be educated in our Saugus schools. The increase has been so great in recent years and is so consistently large from year to year, that everyone should know why it is that School costs have advanced, and will continue to advance, and why it is that more and more classrooms are continuously in demand.

Only twelve years ago (1950) the total school enrollment was 3,185 pupils. Today the enrollment is 5,104 pupils. Numerically this is an increase of 1,919 pupils; percentage wise, the increase is 60%.

The anticipated enrollment in September is 5,320 pupils, an increase of 216 pupils; the estimated breakdown is: 2,930 elementary pupils; 850 Junior high school pupils; 1,540 Senior high school pupils.

It is known, of course, that two-platooning will continue at the High School, but classroom provisions for the elementary school pupils poses a problem that must be solved by some contrivance until the new buildings at Oaklandvale and Lynnhurst are ready for occupancy.

CONCLUSION

In the appendices appears a tabulation of the Iowa Test results for 1962. In this connection, please note the range of pupil abilities which was commented upon in the section dealing with the need for an Elementary School Co-ordinator.

As I have written this Report, I have taken occasion to commend many of our staff members, but here I want to add my appreciation to all other staff members and to School Committee members who have lent their support to my efforts during the past year.

Respectfully submitted,
Rhoden B. Eddy,
Superintendent of Schools
By vote of the School Committee the following action is hereby made a part of the Superintendent's report:

On February 18th the School Committee voted to accept the Superintendent's report. The roll call vote was as follows: Mr. Braid, "yes"; Mrs. Coglian, "no", Mr. Rosetti, "no", Mrs. Sherman, "yes", and Mr. Carter "yes".

Anna V. Jacobs
Clerk of the School Committee

licensed in accordance with the statutes. During the year 1962, 780 males at \$2.00 each, 109 females at \$5.00 each, 529 spayed females at \$2.00 each, 1 Kennel at \$50.00, 3 kennels at \$10.00 each, total \$3,243.00. Paid to the Town Treasurer, \$357.00, paid to the County Treasurer, \$2,885.00.

This money is turned over to the County Treasurer. After all county expenses connected with the licensing and regulating of dogs are paid for by the County Treasurer the balance from the dog fund licenses are returned to the cities and towns of the County. When these funds are returned to the local community they can be only used for educational and library purposes. The Town of Saugus, it is used for the library fund.

It has been the practice in the Town of Saugus for many years to turn these funds over to the Town Library. What the Town's return will be in 1963 from the 1962 collections is unknown at the present time.

Mr. William F. Cahill, dog officer for the Town of Saugus does an excellent job in carrying out the provisions of the statutes relating to the licensing of dogs together with numerous dog complaints that he has to contend with, and which have increased tremendously the past several years. The total cost of operating this department to the Town for the year 1962 was as follows: Salary of the dog officer \$1,000.00 expenses \$50.00 which is very little to do the work properly.

Am happy to report, through the co-operating of the Town Manager, Mr. Daniels, building inspector, and Mr. Pesce, Supt. of the Public Works Department there will be erected within the near future a dog pound in the yard of the Public Works Department which has been very badly needed.

Would like to take the opportunity at this time to thank all public officials who have helped me in my work during the past year.

Respectfully submitted,
William F. Cahill
Dog Officer of Saugus

1962 Report Veteran's Benefits

To: Mr. John Stinson
Town Manager

Dear Sir:

I hereby submit my annual report of the Veterans Benefits Department.

In reviewing the work accomplished in this department last year it will be noted that much was done to aid the needy veterans and his dependents.

There were 63 cases in the need handled with 182 persons receiving benefits. There were numerous requests for temporary aid while the head of the home was unemployed due to illness or lack of work.

The ever increasing cost of hospitalization and nursing home care makes it impossible to reduce the expenditures from this office. There were 312 persons seeking information from the Veterans Services Dept.

There were over a hundred veterans having photostatic copies of their discharges. It appears they need them to apply for new employment.

Respectfully submitted,
John T. Ludwig
Veterans Agent

1962 Report Fire Department

ROSTER

Chief
Joseph L. Maguire

Captains
Albert Jervis
Norman Hull

Lieutenants
Thomas Nolan
Robert Jacobs
Guy Collins, Clerk
Warren Newhall

Permanent Firefighters

Harold Atkinson
Frank Beckford
Robert Champoux
Charles Ryder
John LaViska
Leslie Hitchings
George Berrett
Joseph Champoux
George Howard
Melvin Lawton
William Paganucci
George Parrott
George Gronin
George Fyfe
Ronald Tiley
John Lumsden
Albert Brazis
Walter Waldrup
Arthur Maguire
John Falasca
John McLaughlin
Edward Falasca
Robert Courtis
Alfred Diotte
George Blundell
Robert Diotte
Ronald Capen

Call Firefighter
Arthur Safson

During the year 1962 the department responded to 910 calls and alarms for fire and other emergencies and duties. There were 434 grass, brush, dump, trash, rubbish and woods fires, 84 building fires, 63 calls for oxygen and first aid, 92 false alarms and false telephone calls, 82 calls involving motor vehicles; accidents, fires and leaking gasoline, and 155 miscellaneous calls such as pumping cellars, streets, people locked out, animals in trees, bats in chimneys, rescues from water ways, etc. With the growth of the Town, a noticeable increase in the number of calls can be seen over the last few years.

Engine #1 - American LaFrance is in good condition.

Engine #2 - Is a two year old Mack used for woods and all general calls is in fine condition.

Engine #3 - Is a nineteen year old Mack pump in fair condition. Ladder Aerial Truck is in good condition, eleven years old.

Chief's car, too, is new and in fine condition.

The department, as has been reported in past years, is in need of a station wagon or pickup truck or jeep for general use as a carrier for portable equipment; pumps, hose, oxygen, lighting units and other emergencies.

It is again recommended that another Fire Station be built as has been stated in past yearly reports. The present station is

(Continued on Page 7)

1962 Report Of The Town Accountant

To the Town Manager:

In accordance with the provisions of Chapter 41, Section 61 of the General Laws of Massachusetts I herewith submit the Annual Report of all financial transactions by Town Officials and Departments and a statement of the Financial Condition of the Municipal Government for the year ending December 31, 1962.

TOWN INDEBTEDNESS

Loans authorized and unissued in 1962 were \$127,000.00 for School Construction. Outstanding debt December 31, 1962 \$2,862,000.00.

Funded Debt: 12/31/62
General debt inside limit \$ 795,000.00
General debt outside limit 1,996,000.00
Water debt 71,000.00
Total Funded Debt \$ 2,862,000.00

Loans Authorized but not Issued:
School Construction Chap. 645-Acts of 1948. \$ 127,000.00

TEMPORARY LOANS

Loans to finance Municipal Government were \$1,250,000.00 in 1962. Interest costs on Temporary loans were \$8,718.90. All loans were paid by December 31, 1962.

GENERAL FINANCIAL CONDITIONS

Estimated Receipts were higher than in previous years and a balance of \$79,431.06 was transferred to Surplus Revenue.

Unexpended balances in Appropriations in the amount of \$95,971.50 were also transferred to the Surplus Revenue account. The balance in Surplus Revenue on December 31, 1962 was \$416,680.75 of which approximately \$200,000.00 will be for "Free Cash."

Respectfully Submitted
Irving E. Campbell
Town Accountant

OFFICE OF THE TOWN ACCOUNTANT SAUGUS, MASSACHUSETTS BOND MATURITIES AND INTEREST PAYABLE ANNUALLY 1960 to 1981 INCLUSIVE

		Bonds	Annual	Interest	Annual	Annual
			Payment		Payment	Totals
1960	Sewers	51,000.		15,559.75		
	Water	14,000.		2,555.00		
	School	137,000.	202,000.	49,393.00	67,507.75	269,507.75
1961	Sewers	51,000.		14,224.25		
	Water	14,000.		2,240.00		
	School	262,000.	327,000.	65,095.00	81,559.25	408,559.25
1962	Sewers	51,000.		12,888.75		
	Water	14,000.		1,925.00		
	School	292,000.	357,000.	77,437.00	92,250.75	449,250.75
1963	Sewers	51,000.		11,673.25		
	Water	10,000.		1,646.25		
	School	292,000.	353,000.	68,869.00	82,188.50	435,188.50
1964	Sewers	46,000.		10,286.50		
	Water	10,000.		1,403.75		
	School	292,000.	348,000.	60,301.00	71,991.25	419,991.25
1965	Sewers	46,000.		9,088.50		
	Water	10,000.		1,161.25		
	School	292,000.	348,000.	51,733.00	61,982.75	409,982.75
1966	Sewers	46,000.		7,890.50		
	Water	10,000.		918.75		
	School	167,000.	223,000.	43,165.00	51,974.25	274,974.25
1967	Sewers	46,000.		6,692.50		
	Water	10,000.		676.25		
	School	167,000.	223,000.	38,472.00	45,840.75	268,840.75
1968	Sewers	45,000.		5,494.50		
	Water	10,000.		433.75		
	School	167,000.	222,000.	33,779.00	39,707.25	261,707.25
1969	Sewers	32,000.		4,352.00		
	Water	5,000.		191.25		
	School	167,000.	204,000.	29,086.00	33,629.25	237,629.25
1970	Sewers	27,000.		3,582.00		
	Water	2,000.		93.75		
	School	162,000.	191,000.	24,393.00	28,068.75	219,068.75
1971	Sewers	27,000.		2,894.00		
	Water	2,000.		56.25		
	School	135,000.	164,000.	19,845.00	22,795.25	186,795.25
1972	Sewers	27,000.		2,206.00		
	Water	2,000.		18.75		
	School	135,000.	164,000.	15,780.00	18,004.75	182,004.75
1973	Sewers	27,000.		1,518.00		
	School	135,000.	162,000.	11,715.00	13,233.00	175,233.00
1974	Sewers	15,000.		830.00		
	School	30,000.	45,000.	7,650.00	8,480.00	53,480.00
1975	Sewers	5,000.		490.00		
	School	30,000.	35,000.	6,630.00	7,120.00	42,120.00

1976	Sewers	5,000.		350.00		
	School	30,000.	35,000.	5,610.00	5,960.00	40,960.00
1977	Sewers	5,000.		210.00		
	School	30,000.	35,000.	4,590.00	4,800.00	39,800.00
1978	Sewers	5,000.		70.00		
	School	30,000.	35,000.	3,570.00	3,640.00	38,640.00
1979	School	25,000.	25,000.	2,550.00	2,550.00	27,550.00
1980	School	25,000.	25,000.	1,700.00	1,700.00	26,700.00
1981	School	25,000.	25,000.	850.00	850.00	25,850.00
				\$3,748,000.00	\$745,833.50	\$4,493,743.50

TOWN OF SAUGUS DEBT SCHEDULE SHOWING REDUCTION OF ALL OUTSTANDING DEBT BY YEARS 1960 TO 1981 INCLUSIVE

YEAR	OUTSTANDING DEBT AS OF DECEMBER 31st.
1960	\$2,961,000.
1961	2,634,000.
1962	2,862,000.
1963	2,509,000.
1964	2,161,000.
1965	1,813,000.
1966	1,590,000.
1967	1,367,000.
1968	1,145,000.
1969	941,000.
1970	750,000.
1971	586,000.
1972	422,000.
1973	260,000.
1974	215,000.
1975	180,000.
1976	145,000.
1977	110,000.
1978	75,000.
1979	50,000.
1980	25,000.
	Irving E. Campbell Town Accountant

TOTAL COST OF BOND MATURITIES 1960 to 1981 FOR BOND OUTSTANDING DEC. 31, 1961

Year	Bonds	Interest	Total
1960	\$ 202,000.	\$ 67,507.75	\$ 269,507.75
1961	327,000.	81,559.25	408,559.25
1962	357,000.	92,250.75	449,250.75
1963	353,000.	82,188.50	435,188.50
1964	348,000.	71,991.25	419,991.25
1965	348,000.	61,982.75	409,982.75
1966	223,000.	51,974.25	274,974.25
1967	223,000.	45,840.75	268,840.75
1968	222,000.	39,707.25	261,707.25
1969	204,000.	33,629.25	237,629.25
1970	191,000.	28,068.75	219,068.75
1971	164,000.	22,795.25	186,795.25
1972	164,000.	18,004.75	182,004.75
1973	162,000.	13,233.00	175,233.00
1974	45,000.	8,480.00	53,480.00
1975	35,000.	7,120.00	42,120.00
1976	35,000.	5,960.00	40,960.00
1977	35,000.	4,800.00	39,800.00
1978	35,000.	3,640.00	38,640.00
1979	25,000.	2,550.00	27,550.00
1980	25,000.	1,700.00	26,700.00
1981	25,000.	850.00	25,850.00
TOTAL \$	3,748,000.	\$ 745,833.50	\$ 4,493,743.50

RECEIPTS FROM COMMONWEALTH OF MASSACHUSETTS 1947 - 1962 INCLUSIVE

	INCOME TAX	CORPORATION TAX	MEAL TAX *
1947	82,890.00	33,741.00	3,813.00
1948	78,717.00	48,182.00	3,746.00
1949	164,199.00	67,151.00	3,723.00
1950	135,440.00	45,475.00	3,891.00
1951	153,104.00	65,383.00	3,636.00
1952	161,247.00	70,759.00	7,041.00
1953	178,519.00	58,731.00	5,365.00
1954	168,749.00	62,527.00	6,338.00
1955	179,380.00	54,967.00	4,626.00
1956	196,756.00	68,562.00	5,160.00
1957	183,342.88	65,031.15	5,159.80
1958	207,066.75	70,087.01	6,666.83
1959	254,968.20	71,331.15	6,296.04
1960	253,985.51	84,815.67	5,914.33
1961	252,642.51	96,547.01	7,904.22
1962	281,222.47	100,327.01	6,987.88

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Town Accountants Report

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TAX RATES AND VALUATIONS 1947 - 1962 INCLUSIVE

	TAX RATE	VALUATION
1947	41.20	18,315,961.00
1948	39.90	18,966,179.00
1949	38.90	19,176,046.00
1950	41.00	20,536,714.00
1951	49.80	20,952,283.00
1952	56.90	21,651,809.00
1953	53.90	23,065,176.00
1954	56.40	23,854,577.00
1955	59.90	24,796,981.00
1956	69.90	26,077,896.00
1957	64.90	27,408,283.00
1958	66.80	28,765,107.00
1959	71.60	30,515,089.00
1960	76.40	31,760,996.00
1961	76.40	34,894,753.00
1962	77.00	38,355,515.00

EXCESS AND DEFICIENCY AND FREE CASH 1947 - 1962 INCLUSIVE JANUARY 1st, EACH YEAR

YEAR	EXCESS AND DEFICIENCY	FREE CASH
1947	87,861.00	31,664.00
1948	116,794.00	66,682.00
1949	136,704.00	148,074.00
1950	238,682.00	123,548.00
1951	202,789.00	100,184.00
1952	187,821.00	108,251.00
1953	190,126.00	116,538.00
1954	208,601.00	137,001.00
1955	84,517.00	9,315.00
1956	91,008.00	8,442.00
1957	203,404.05	87,134.97
1958	312,056.89	200,959.13
1959	283,206.37	185,910.89
1960	194,955.79	62,129.51
1961	341,036.73	205,628.05
1962	364,047.29	200,809.92

TOWN OF SAUGUS BALANCE SHEET - DECEMBER 31, 1962

ASSETS		
CASH:		
General		\$1,482,401.67
Special		
Surplus for War Bonus Fund		888.68
Advance for Petty:		
Collector		100.00
ACCOUNTS RECEIVABLE:		
Taxes	\$127,000.00	
Levy of 1959:		
Personal Property	733.94	
Levy of 1960:		
Poll	2.00	
Personal Property	443.60	
Real Estate	46.84	
Levy of 1961:		
Poll	140.00	
Personal Property	823.59	
Real Estate	17,113.19	
Levy of 1962:		
Poll	162.00	
Personal Property	4,625.39	
Real Estate	160,695.11	184,785.66
Motor Vehicle and Trailer Excise:		
Levy of 1960	16.74	
Levy of 1961	5,231.63	
Levy of 1962	58,946.17	64,194.54
Special Assessments:		
Sewer:		
Unapportioned	7,706.31	
Added to Taxes:		
Levy of 1961	104.62	
Levy of 1962	286.99	
Sewer Rentals:		
Added to Taxes:		
Levy of 1962	208.00	
Sidewalk		
Added to Taxes:		
Levy of 1962	47.90	
Committed Interest:		
Levy of 1961	81.80	
Levy of 1962	227.41	
Water Mains:		
Unapportioned	3,090.48	
Added to Taxes:		
Levy of 1961	64.58	
Levy of 1962	542.43	12,360.52
Special Tax:		
Estates of Deceased Persons		1,508.19
Tax Titles and Possessions:		
Tax Titles	12,713.52	
Tax Possessions	32,157.50	44,871.02
Departmental:		
Ambulance	445.20	

Aid to Dependent Children	4,097.31	
Old Age Assistance		
Cities and Towns	312.55	
Veterans' Benefits	105.00	
Sewer Rentals	1,951.00	6,911.06
Water:		
Liens Added to Taxes:		
Levy of 1960	10.00	
Levy of 1961	799.73	
Levy of 1962	3,212.99	
Rates	26,587.64	
Miscellaneous	1,139.38	31,749.74
Aid to Highways:		
State	7,763.45	
County	3,881.73	11,645.18
Unprovided for or Overdrawn Accounts:		
Overlay Deficits		
Levy of 1953	2,099.01	
Levy of 1954	564.00	
Levy of 1955	599.00	
Levy of 1960	117.03	3,379.04
Court Judgments		1,832.55
Federal Taxes Deductions	276.69	
State Taxes Deductions	33.01	
Guarantee Deposits		
Planning Board	1.40	
State, Smoke Inspection	17.41	328.51
		1,846,956.36

LIABILITIES AND RESERVES		
Payroll Deductions:	3,633.27	
Blue Cross and Blue Shield		
Insurance	797.06	4,430.33
Overpayments:		
Water Rates-		
December 1961	10.00	
Emergency Snow	1.20	11.20
Guarantee Deposits:		
Contract Bids	200.00	
Board of Appeals	170.09	370.09
Agency:		
Excess-Sales Lands		
of Low Value		311.92
Tallings:		
Unclaimed Checks, Etc.		1,609.02
County Dog Licenses		289.50
Cemetery Perpetual Care Requests		430.00
Surplus War Bonus Fund		888.68
Stabilization Fund-For Investment		42,852.00
Trust Fund - For Investment		
Wilson Library		100.00
Trust Fund Income:		
Kimball Welfare	1,860.49	
Kimball Library	356.92	
Johnson Library	862.17	
Wilson Library	286.94	
Cemetery Perpetual Care	7,860.63	
Premium on Loan:		11,227.15
School Construction		
Accrued Interest on Loan:		1,129.05
School Construction		
Recoveries:		1,436.50
Old Age Assistance		173.02
Federal Grants:		
Welfare Administration	3,779.51	
Old Age Assistance:		
Assistance	32,735.15	
Aid to Dependent Children:		
Aid	5,297.61	
Disability Assistance:		
Assistance	4,301.41	
Medical Assistance for Aged:		
Assistance	482.24	
Public Law 81-874	15,965.96	
Public Law 85-864	2,311.69	
National Defense Education	10,401.60	
Smith-Hughes and George		
Barden Funds	14,289.85	
Revolving Funds:		89,565.02
School Lunch	63.59	
School Athletics	1,664.13	
Appropriation Balances:		
Revenue:		
General	454,358.99	
Water		
Maintenance and		
Operation	4,618.84	
Non-Revenue (Loan Balances)		
Sewer Construction	55.59	
School Construction	553,222.12	
Laying and Relaying		
Water Mains	380.28	
		1,012,635.82
Sale of Cemetery Lots and Graves:		23,349.00
Receipts Reserved for Appropriation: Sewer		29,041.46
Reserve Fund-Overlay Surplus		289.68

(Continued on Page 8)

1962 Report Fire Prevention

To the Town Manager:

I hereby submit the report of the Bureau of Fire Prevention of the Fire Department for the year ending December 31, 1962.

The purpose of the bureau are to make inspections and procure correction of conditions that are potential hazards of fire for the protection of life and property.

The schools of the town are one of our greatest concern and are inspected every three months to keep them as safe as possible for the children, teachers, personnel and the public when meetings and public functions are conducted. Constant improvement has been made in better housekeeping. Fire drills are conducted at least four times a year and many more times by the principals of the schools.

For many years the Fire Chief has recommended the schools be equipped with approved automatic type sprinkler systems. This in our opinion is one of the best protection devices for protection of life and property against fire and continue to urge this matter be given much consideration. It is also recommended that many of the schools not already equipped with fire escapes leading directly to ground level be so equipped, namely, the Sweetser, Armitage, Ballard, North Saugus, Lynnhurst and Central Jr. High.

Convalescent and Nursing Homes, the Saugus General Hospital, kindergartens are inspected every three months. All town owned buildings are on a program of self inspection every three months thereby resulting in reduced insurance rates saving the town a considerable sum of money.

The bureau inspected one hundred-twenty-one oil burner installations, eight oil storage tank replacements. Several gasoline storage tank removals and new installations. The witnessing and recording of many blasting operations. The bureau investigated many complaints of various nature. Several calls and inspections are conducted outside the regular tour of duty.

Respectfully submitted,
Joseph L. Maguire
Chief of Fire Department
Warren Newhall
Lieut. Fire Prevention

Fire Dept.

(Continued from Page 6)

emptied on every alarm, with a call of times to bordering towns and cities. Other fire preventions for Schools, etc. are covered in a separate report under Fire Prevention.

In conclusion I wish to extend my thanks to the officers and men the fire department for their faithful attendance to their duties, especially their fine response to fires and other emergencies on their time off. Without this fine cooperation we could and would have been in great difficulty. To the Town Manager, the Board of Selectmen, the Finance Committee, Chief Roland Mansfield and the men of the Police Department, Walter Daniels Inspector of Buildings, Thomas Green, Supt. of Fire Alarms, Ernest Pesce Supt. of Public Works Department, I wish to extend my appreciation of their splendid cooperation.

Respectfully submitted
Joseph L. Maguire
Chief of Fire Department

1962 Report

Board Of
Appeals

Honorable Board of Selectmen
Town Hall
Saugus, Mass.

Gentlemen:

The Board of Zoning and Building Appeals herewith submits its report for the year 1962.

As provided by Chapter 40 of the General Laws, as amended, the Board is a tribunal created for the purpose of hearing appeals from the arbitrary restrictions placed upon the Building Inspector in issuing permits under both the zoning and building by-laws. The Board, after conducting public hearings and complying with all provisions of the statute, may, under special conditions, and only by unanimous vote, grant variances and special permits ordering the Building Inspector to issue either building or occupancy permits.

During the year, the Board held nine (9) public hearing meetings with a total of sixty-two (62) appeals for variances. Of this total, forty-two (42) were granted, nine (9) were denied, ten (10) were given leave to withdraw and at the close of the year, one (1) was still pending.

The Board, in its duties, makes various trips throughout the town to view the property of the petitioners seeking variances.

In March 1962, Mr. William B. Merrithew was re-appointed for a three year term to the Board of Appeals. During the year, the Board held a re-organizational meeting and Mr. Merrithew was elected chairman.

The Board has had an exceptional busy year. The building trend in town indicates that the future will continue to bring many petitioners before this Board.

In closing, the Board would like to express its gratitude to the members of your Honorable Board, Town Counsel, Planning Board, Building Inspectors, Assessor's Office and all other officials who have helped them perform their duties.

Respectfully submitted,
William B. Merrithew, Chm
Thomas A. Hashem
Walter F. Hogan

BOARD OF APPEALS
Mario Forte, Clerk

Associate members:
Richard J. Spencer
James F. Hanlon
Gregory Smith

1962 Report

Housing
Authority

The Saugus Housing Authority was organized on June 1, 1962, consisting of five members; Paul Corson, Chairman, Harry Whyte, Vice Chairman, John Sullivan, Treasurer, Chester Anderson, Assistant Treasurer, and Robert Davis, Secretary.

June and July was spent in viewing all possible sites. In August the best three sites were submitted to the State Housing Board along with a report showing the need in Saugus for housing for elderly citizens. John Christie, in charge of the land section of the

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Town Accountants Report

(Continued from Page 7)

Overlays-Reserved for Abatements:		
Levy of 1961	20,261.43	
Levy of 1962	8,841.94	29,103.37
Overestimates 1962:		
State		
Metropolitan Parks	1,531.03	
County		
Tax	4,493.71	6,024.74
Revenue Reserved Until Collected:		
Motor Vehicle and		
Trailer Excise	64,194.54	
Special Assessment	14,311.52	
Special Tax	1,508.19	
Tax Title and		
Possessions	44,871.02	
Departmental	4,960.06	
Water	31,695.63	
Aid to Highway	11,645.18	
		173,186.14
Reserve for Petty Cash Advance:		100.00
Surplus Revenue:		416,680.95
		\$1,846,956.36

DEFERRED REVENUE ACCOUNTS

Apportioned Assessments - Not Due:		
Sewer	15,087.33	
Sidewalk	825.55	
Water Main	15,272.65	
Suspended Assessments:		
Water Main	1,966.02	
	33,151.55	
Apportioned Sewer Assessments Revenue		
Due in 1963 to 1971 Inclusive	15,087.33	
Apportioned Sidewalk Assessments Revenue		
Due in 1963 to 1967 Inclusive	825.55	
Apportioned Water Main Assessments Revenue		
Due in 1963 to 1971 Inclusive	15,272.65	
Suspended Water Main Assessments Revenue	1,966.02	
	\$ 33,151.55	

DEBT ACCOUNTS

Net Funded or Fixed Debt:		
Inside Debt Limit		
General	835,000.00	
Outside Debt Limit		
General	2,128,000.00	
Public Service	71,000.00	
Enterprise	3,034,000.00	
Serial Loans:		
Inside Debt Limit		
General		
Sewer	379,000.00	
School	456,000.00	835,000.00
Outside Debt Limit		
General	88,000.00	
Sewer	2,040,000.00	
School		2,128,000.00
Public Service Enterprise		
Water	71,000.00	
	3,034,000.00	

TRUST AND INVESTMENT ACCOUNTS

Trust and Investment Funds:		
Cash and Securities	276,793.16	
In Custody or Treasurer:		
Library Funds		
Benjamin N. Johnson	5,155.02	
George M. Wilson	2,100.00	
Cemetery Perpetual Care Funds	226,662.69	
Investment Funds:		
Post-War Rehabilitation	23.45	
Stabilization	42,852.00	
	276,793.16	

RETIREMENT SYSTEM ACCOUNTS

Contributory Retirement System		
Cash and Securities	382,529.35	
Contributory Retirement System		
Funds:		
Annuity Savings	319,039.42	
Annuity Reserve	30,977.78	
Military Service Credits	3,021.27	
Pension	16,268.94	
Expense	1,586.47	
Indistributed Income	11,635.47	
	382,529.35	

1962 RECEIPTS
GENERAL REVENUE

TAXES:		
Levy of 1960:		
Real Estate	3,477.31	
Personal	15.23	
Poll	2.00	

Levy of 1961:		
Real Estate	104,508.55	
Personal	2,643.44	
Poll	24.00	
Levy of 1962:		
Real Estate	2,462,635.38	
Personal	217,096.71	
Poll	10,474.00	
Lynn Water Shed Tax	1,392.93	
Abatement of Paraplegic Veterans	2,386.23	2,804,655.83

LICENSES AND PERMITS:

Liquor and Malt Beverages	21,415.00	
Victuallers	580.00	
Entertainment	205.00	
Bowling-Pool	126.00	
Auto Dealers	220.00	
Junk	430.00	
Driving Range Golf	75.00	
Juke Box	125.00	
Furniture	5.00	
Theatre	100.00	
Financial Statements	2,037.00	
Taxi Cabs	36.00	
Tax Certificates	93.00	
Auctioneer	4.00	
Marriage	432.00	
Certified Copies	166.50	
Business Certificate	17.00	
Chap. 583 Gen Laws-Trailers	1,590.00	
Dog Licenses	353.50	
Fish & Game Fees	149.85	
Mortgage Discharges	101.00	
Poll Book	26.00	
Copy of Chapter 17	1.00	
Gas Registration	27.00	
Poll Location	63.00	
Lien Certificate	540.04	28,917.89

TAX TITLE REDEMPTION - TREASURER

TAX POSSESSION SALES - SELECTMEN	2,999.51	
	30.00	

FEDERAL GRANTS:

Old Age Assistance Admin	6,089.75	
Old Age Assistance Aid	57,527.81	
Medical Assistance for Aged Admin.	3,658.53	
Medical Assistance for Aged Aid.	48,112.51	
Aid to Dependent Children Admin.	6,230.46	
Aid to Dependent Children Aid	17,543.00	
Disability Aid Admin.	772.51	
Disability Aid	5,067.60	144,992.17

COMMONWEALTH OF MASSACHUSETTS:

Income Tax Chap. 70 and Chap. 58	281,222.47	
Corporation Tax	100,327.01	
Reimbursement and Aid Construction of:		
5.B.A.C.		
1.Senior High School	55,000.00	
2.Senior High School Addition	43,828.40	
3.Veterans Memorial School	14,544.91	
4.Veterans Memorial School Addition	32,210.00	
Free Public Library	5,166.50	531,999.29

COUNTY OF ESSEX:

Court Fees	1,365.50	
Dog Licenses	2,067.18	
Board of Dogs	29.00	3,461.68

TOTAL FOR GENERAL REVENUE

3,517,056.37

COMMERCIAL REVENUE

SPECIAL ASSESSMENTS:

Sewers:		
1961 Assessments	84.42	
1961 Interest	23.01	
1962 Assessments	2,243.66	
1962 Interest	638.02	
Paid in Advance	577.08	
Unapportioned Sewer Assessment	8,837.10	12,403.29
Sidewalks:		
1961 Sidewalks Assessment	9.81	
1961 Interest	1.57	
1962 Assessment	358.35	
1962 Interest	43.73	
Paid in Advance	52.64	466.10

(Continued on Page 9)

Town Accountants Report

(Continued from Page 8)

PRIVILEGES:

Motor Vehicle and Trailer Excise:

Levy of 1960	214.64
Levy of 1961	136,464.89
Levy of 1962	323,565.72

TOTAL FOR COMMERCIAL REVENUE 460,245.25

GENERAL GOVERNMENT

COLLECTOR:

Cost of Property Taxes	547.00
Cost of Motor Vehicle Excise Taxes	2,599.00
Cost of Poll Taxes	299.55

3,445.55

PUBLIC WORKS:

Sale of Maps	27.00
Plans	4.00
Meter Tests	3.00
Gasoline Tax Refund	95.15
Insurance for Hydrant	316.87
Insurance on Tires	135.00
Water Division Hydrant	178.92
Scrap Material	31.07

791.01

GROUP INSURANCE

2,615.00

TREASURER:

Tax Title Releases	44.00
Chap. 44 Gen. Laws in lieu of Taxes	.33
Land Court Costs	8.15
Land Low Value Foreclosure	1,634.15

1,686.63

TOTAL FOR GENERAL GOVERNMENT 8,538.19

PROTECTION OF PERSONS AND PROPERTY

BUILDING DEPARTMENT:

Building Permits	4,810.25
Signs	2.00
Building Ordinance	73.00
Town Hall Rental	1,200.00
Excavate or Removal of Gravel	220.00
Broken Glass	67.50
Advertising	10.50
Electrical Permits	1,400.50

7,783.75

SEALER OF WEIGHTS AND MEASURES:

Sealing Fees - Town	354.80
State Fees	50.00

404.80

POLICE DEPARTMENT:

Firearms Permits	220.00
Bicycle Registration	50.25
Auto Accident Reports	938.00
Dealers Fire Arms Licenses	5.00

1,222.25

TOTAL FOR PROTECTION OF PERSONS AND PROPERTY 9,410.80

HEALTH AND SANITATION

HEALTH DEPARTMENT:

Licenses and Permits	885.00
Plumbing Permits	1,700.00
Dental Clinic Fees	236.50
Fees for Polio Clinic	1,144.25
Comm. of Mass. Tuberculosis subsidies	92.86
Dog to Animal Rescue League	15.00

4,073.61

SEWER-DIVISION OF PUBLIC WORKS:

Sewer Rentals:

Commitments:

Dec. 1960	6.00
June 1961	107.50
Dec. 1961	769.00
June 1962	6,970.60
Dec. 1962	6,818.50
Added to 1961 Taxes	122.00
Added to 1962 Taxes	1,238.50

16,032.00

TOTAL FOR HEALTH AND SANITATION 20,105.61

HIGHWAY AND BRIDGES

CHAPTER 90 CONSTRUCTION:

State-Contract #20114	12,036.55
County-Contract #20114	6,018.27

18,054.82

TOTAL FOR HIGHWAY AND BRIDGES 18,054.82

CHARITIES AND VETERANS BENEFITS

OLD AGE ASSISTANCE:

From the State	19,556.54
From Cities and Towns	2,392.79
From Recoveries	10,954.17
State Meal Tax	6,987.88

39,891.38

OLD AGE ASSISTANCE ADMIN.

From the State

3,007.10

MEDICAL ASSISTANCE FOR THE AGED

From the State

32,723.25

From Recoveries

468.52

MEDICAL ASSISTANCE FOR THE AGED ADMIN.

From the State

1,794.14

AID TO DEPENDENT CHILDREN:

From the State

9,709.64

AID TO DEPENDENT CHILDREN ADMIN.

From the State

2,915.86

DISABILITY AID

From the State

3,023.56

DISABILITY AID ADMIN.

From the State

380.88

GENERAL RELIEF

From the State

714.20

Cities and Towns

2,372.71

Recoveries - Individuals

50.40

VETERANS BENEFITS

From the State

14,736.90

TOTAL FOR CHARITIES AND VETERANS' BENEFITS \$111,788.14

EDUCATION AND LIBRARIES

SCHOOL DEPARTMENT:

State Trans. of Pupils Dept. of

Education

45,114.00

Vocational Education

8,227.08

English Speaking Classes

71.35

Auditorium Rental

315.00

School microphone

5.00

Pay Station Receipts

72.44

Evening School

797.00

Lost and Damaged Goods

728.97

Use of Audio System

5.00

Band Parents Concession

1.00

Johnson control

7.10

U.S. Government:

Federal Law 874 Chap. 621 Acts

of 1953 Mass Aid

64,635.00

Smith-Hughes Borden Act.

Homemaking Salaries

9,980.00

National Defense Education Title III

14,557.53

National Defense Education Title V

12,656.70

REVOLVING FUND:

Cafeteria Program Federal Aided:

Meals

127,935.52

Milk

2,584.51

Federal Subsidy

21,175.24

State Commodity Dividend

5,754.60

Athletic Revolving Fund:

Foot Ball

5,496.84

Basket Ball

453.95

Hockey

178.99

Refund

25.00

LIBRARY:

Book Fines

1,800.91

TOTAL FOR EDUCATION AND LIBRARIES 322,578.73

RECREATION AND UNCLASSIFIED

COUNTY OF ESSEX:

Board of Dogs

104.00

TOTAL FOR RECREATION AND UNCLASSIFIED 104.00

ENTERPRISE AND CEMETERIES

WATER DIVISION - PUBLIC WORKS

WATER RATES:

June 1961

1,426.58

Dec. 1961

14,588.61

June 1962

73,470.60

Dec. 1962

71,518.42

WATER LIENS:

Added to 1960 Taxes

104.05

Added to 1961 Taxes

2,511.15

Added to 1962 Taxes

11,781.22

WATER ASSESSMENTS:

Apportioned Water Main -

Paid in advance

826.57

Apportioned Water Main

Added to Taxes

1,946.83

Apportioned Water Main Int.

Added to Taxes

673.60

Unapportioned Water Main

1,423.24

TOTAL 4,870.24

(Continued on Page 10)

1962 Report Playground Commission

To The Town Manager:

During 1962, the Playground Commission again maintained ten playgrounds for the use of the townspeople, provided a supervised program at each of these for eight weeks during the summer, and a Peanut Basketball Program during the winter. We also provided assistance and financial support for the Little Leagues, Police Athletic League, and the Peanut Hockey Program.

The summer program, supervised by Jack White, consisted of Arts & Crafts, Nature Study, games, sports, trips, and other activities. A large number of children attended these sessions daily. The Commission commends Playground Director Jack White and his staff for an excellent job done under difficult conditions.

Playground shelters and equipment at six playgrounds were repaired and painted during the spring by men of the Building Department. The Department of Public Works repaired, maintained, and improved the grounds at all playgrounds. The Superintendents and men of both departments have our hearty thanks.

Although by July of 1962, all playgrounds were in good condition and presented the best appearance they have in years, a great deal of damage and loss occurred during the season, mostly the result of vandalism. Therefore we are faced with an unfortunately large amount of replacement and repair.

Signed,

Herbert Kimball

Joseph Bruno

Edward Koschei

Vincent Murray

Thomas Danahue

Housing Authority

(Continued from Page 8)

State Housing Board, visited Saugus to view the three sites. It was his opinion as well as the Board's that Nicholson Farm off of Vine Street was the best site, containing four acres of land with a main sewer line and level. This site is in a good location. Two appraisers were engaged to arrive at a fair price. Mr. James J. Fox of Saugus, was engaged as attorney for the Board.

As of this date the Saugus Housing Authority has held fourteen meetings, secured an option on the land, interviewed several architects, engaged the engineering firm of Osborn Palmer of Peabody, who are preparing property and topographic maps.

After having the land rezoned, which is now in progress, the state will advance the necessary funds.

45 units, designed for the comfort, convenience and safety of senior citizens over 65 years, with a common building where they may meet socially and with a rental well within their reach. With the help of all town boards and citizens we feel this can be achieved within the next year.

Although the Board has received a number of requests for occupancy, the selection will not be on a first come basis. At the proper time an announcement will be made for applications. The selections will be made on need of better housing and income.

1962 Report Health Agent

The Honorable Board of Health
Town Hall
Saugus, Massachusetts

Gentlemen:

Following is my report for the year 1962.

Construction and remodeling of homes and buildings continue to grow in this Town as my report will indicate. During 1962, 518 plumbing permits were issued. This includes new structures, remodeling and sewer connections. 146 permits for the installation of septic tanks were issued. All these permits involved a considerable amount of work, 145 sewer service connections were laid out for the sewer department. I also made a sewer survey at the request of the Town Manager on the following streets: Dudley Street, Hampton Street, Henry Street, Dustin Street, Warren Road, Richard Street, Essex Street, from the railroad to Felton Street, Putnam Street, Tuttle Street, Norman Road, Hayden Road, Hood Street and Anawan Avenue.

151 percolation tests were approved, while they were being conducted, by an Engineer, 28 dye tests were conducted in various sections of the Town to determine whether the source of trouble was pollution or not.

In the month of December, two new water mains were installed in the Town of Saugus. Bacteriological and chlorine tests were made after installation to determine the quality of the water before being consumed by occupants of dwellings located on the street. Three new wells were located and the water in three wells was analyzed.

During the past year, 65 permits for the keeping of animals were issued; 40 anti-freeze licenses for gas stations, hardware stores and paint shops; 1 permit to manufacture non alcoholic beverages; 32 permits for the sale of oleomargarine, 100 milk licenses for stores, 27 milk licenses for dealers, 93 ice cream for stores and restaurants, 8 licenses for the manufacture of frozen desert and ice cream mix, 1 permit for a meat processing plant, 4 permits for the transportation of butcher's waste material and 10 permits for the transportation of garbage.

3 permits were issued for dumping, one for the General Electric Co., one for Mr. DeMatteo and one for Mr. Daggert on the Salem Turnpike and also 1 permit for an incinerator operated by the General Electric Company.

5 permits were issued for the transportation of night soil. These permits are issued to individuals for the cleaning out of cesspools and septic tanks in approved vehicles, 2 permits for the transportation of manure, 11 permits to put up and transport rubbish to the various dumps, from stores and markets, were issued.

3 Funeral Directors were issued licenses to operate in the Town.

23 Drain layers licenses were issued. These are necessary for the control of individuals, who must be qualified to do this work as drain layers. Otherwise, anyone could pose as a contractor and bill the person involved while posing as a contractor to engage in this business.

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Town Accountants Report

(Continued from Page 9)

Water Maintenance 1961	276.16	
Water Maintenance 1962	2,480.75	2,756.91
CEMETERIES:		
Sale of Lots and Graves	3,195.00	
Care of Lots	1,328.48	
Interment Fees	9,870.00	
Foundations	992.67	15,386.15
TOTAL FOR ENTERPRISE AND CEMETERIES		198,413.93

INTEREST

On 1960 Real Estate Taxes	209.21	
On 1961 Real Estate Taxes	2,312.71	
On 1962 Real Estate Taxes	487.38	
On 1960 Poll Taxes	.05	
On 1961 Poll Taxes	.60	
On 1962 Poll Taxes	18.35	
On 1960 Motor Vehicle Excise Taxes	27.33	
On 1961 Motor Vehicle Excise Taxes	626.99	
On 1962 Motor Vehicle Excise Taxes	586.39	4,269.01

ON TRUST FUNDS:

Wilson Library Fund	55.20	
Johnson Library Fund	181.50	
Annie Mae Kimball Library Fund	82.80	
Annie Mae Ora Maitland Kimball Fund Welfare	138.00	
Chap. 40-53 U.S. Gov't Stabilization Fund	731.00	1,188.50

On Tax Title Redemptions

TOTAL FOR INTEREST		283.54
		5,741.05

AGENCY AND TRUST

Cemetery Perpetual Care Bequests	6,300.00	
Dog Licenses	2,873.50	
Fishing and Hunting	2,443.00	
Federal Withholding Tax	315,492.73	
State Withholding Tax	27,933.66	
Retained Percentage of State Tax	153.17	
Blue Cross, Blue Shield, P.I.C.	27,542.19	
Group Insurance	4,171.83	
Int. on Matured Perpetual Care Bonds	594.00	
Int. on Investment in U.S. Treas. Bill	1,395.00	
Guarantee Deposits: Planning Board	402.74	
Board of Appeals	610.00	
		389,911.82
TOTAL FOR AGENCY AND TRUST		389,911.82

INDEBTEDNESS

SCHOOL CONSTRUCTION - BOND ISSUE		
Int. on U.S. Treas. Bill		
Schools	3,202.08	
Int. on School Bond Issue	10,797.00	
		13,999.08
Temporary Loans-Amortication of Taxes	1,250,004.00	
TOTAL FOR INDEBTEDNESS		1,264,003.08

DEPARTMENTAL REFUNDS

Old Age Assistance	1,123.30	
Aid to Dependent Children	103.75	
Public Welfare	226.70	
Building	2,722.20	
Planning Board	2.00	
Dog for medical research	3.00	
Insurance	44.00	
Civilian Defense	23.00	
School	49,087.07	
Police	30.97	
Health	603.00	
Cemetery	25.00	
Playground	206.08	
Art #21 ATM 1961	1,369.29	
Law	45.00	
Holiday	350.00	
Selectmen	20.00	
Public Works	511.92	
Disability Aid	80.60	
Tax Collector	103.30	
Manager	80.20	
Election and Registration	31.50	
Highway	12.00	
1962: Real Estate	7.69	
School Lunch Salaries	41.56	
Medical Assistance to the Aged	15.00	
Veterans Benefits	105.00	
Departmental Refund		376.40

\$7,349.53

TRANSFERS

FROM RESERVE FUND:

TO:		
Assessors-salaries	700.00	
Fire Department- Chief's car	200.00	
Health Department	700.00	
Highway	2,000.00	
Fire Department	800.00	
Prankers Pond Comm.	500.00	
Fire-medical	500.00	
Law	1,000.00	
Health	1,200.00	
Highway	1,430.00	
Public Works-salaries	1,500.00	
Selectmen	200.00	
Water Maint.	750.00	
		11,430.00

From County Dog Licenses Fees		
to Library		2,067.18
From Interest on Perpetual Care Funds to Cemetery		7,233.63
Total Receipts, Refunds and Transfers		6,414,886.34
Cash Balance January 1, 1962.		1,339,977.22
		5,074,969.12

1962 EXPENDITURES GENERAL GOVERNMENT MODERATOR

EXPENSES	25.00	25.00
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FINANCE COMMITTEE

EXPENSES:		
Clerical	135.00	
Stationery	26.10	161.10

BOARD OF APPEALS

EXPENSES		
Clerical	400.00	
Supplies	34.01	434.01

PLANNING BOARD

EXPENSES:		
Clerical	750.00	
Advertising	69.26	
Printing	78.00	
Postage	12.50	
Reproductions	68.00	
Dues	40.00	
Regional Planning	25.00	
Supplies	29.45	
Zoning Maps and By-Laws	88.00	1,160.21

BOARD OF SELECTMEN

SALARIES:		
Chairman	500.00	
Board Members	1,600.00	
Clerk	500.00	2,600.00

EXPENSES:		
Printing and Advertising	213.90	
Dues	90.00	
Selectmen Expense	250.00	
Legal Fees	162.20	716.10
		3,316.10

MANAGER

SALARIES:		
Town Manager	9,131.11	
Temporary Town Manager	1,698.18	
Administrative Assistant	5,887.50	
Clerk	2,897.50	19,614.29

EXPENSES:		
Telephone	288.30	
Stationary and Postage	88.00	
Dues	115.00	
Supplies	253.46	
Bond	36.55	
Car and Personal	1,000.00	
Printing and Binding		
Budget	252.19	2,033.50
League of Municipalities	413.32	413.32
Light Equipment	260.40	260.40
		22,321.51

ACCOUNTING

SALARIES:		
Town Accountant	6,709.50	
Principal Clerk	4,707.50	
Senior Clerk	3,820.50	
Junior Clerk	3,261.00	18,498.50
EXPENSES:		
Telephone	150.13	
Stationary and Postage	34.00	
Office Supplies	414.76	
Dues and Subscriptions	85.20	
Repairs and Rentals	90.80	
Bond	25.00	799.89
Association Meetings	150.00	150.00
		19,448.39

(Continued on Page 11)

Town Accountants Report

(Continued from Page 10)

TREASURY

SALARIES:		
Treasurer	5,419.50	
Senior Clerk	3,920.50	
Junior Clerk	3,061.00	13,401.00
EXPENSES:		
Telephone	147.27	
Stationery and Postage	332.76	
Printing and Advertising	1,086.00	
Office Supplies	154.51	
Bond	233.50	
Registration of Town Notes	24.00	
Equipment Repairs	58.50	
Dues	9.00	2,105.54
Association Expense	35.00	35.00
		15,541.54

TAX TITLE FORECLOSURE

EXPENSE	3,500.00	3,500.00
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JUDGMENTS AND SETTLEMENTS

EXPENSES:		
Lawrence Clemens, Inc. and Amy	1,588.00	
John H. Fitzgerald		
Robert J. Middleton	119.55	
Ignatius M. Paridon	125.00	1,832.55

TAX COLLECTOR

SALARIES:		
Tax Collector	5,193.90	
Principal Clerk	4,818.74	
Junior Clerk	3,337.48	
Junior Clerk	1,473.66	
Junior Clerk	42.72	14,866.50
EXPENSES:		
Telephone	175.16	
Printing and Advertising	1,675.72	
Stationery and Postage	979.08	
Office Supplies	232.85	
Bond	443.15	
Tax Title Recording	371.75	
Machine Rental	72.02	
Dues	7.00	3,961.73
Printers	128.70	128.70
Association Expense	120.00	120.00
		19,076.93

TOWN CLERK

SALARY:		
Town Clerk	1,300.00	1,300.00
EXPENSES:		
Printing and Advertising	141.33	
Postage	239.50	
Supplies	53.85	
Finance Committee Report	507.50	
Dues	12.50	954.68
Bonding	199.00	199.00
Association Expense	120.00	120.00
		2,573.68

ELECTION AND REGISTRATION

SALARIES:		
Clerk	2,566.20	
Registrars	450.00	
Clerk	39.00	
Police	20.00	3,066.20
EXPENSES:		
Printing and Advertising	1,291.50	
Stationery and Postage	60.00	
Proctor Officers	3,970.00	
Police	525.00	
Carrollians	214.00	
Clerical	62.00	
Supplies	201.40	
Census	579.62	
Small	20.00	
Lease	95.00	7,088.52
New Equipment	155.00	155.00
		10,309.72

ASSESSORS

SALARIES:		
Chief Assessor	2,458.60	
Chief Assessor	281.04	
Board	2,280.58	
Senior Clerk	3,826.50	
Junior Clerk	2,680.50	
Junior Clerk	420.00	
Junior Clerk	253.84	
Junior Clerk	560.00	
Overtime	80.00	12,250.06
EXPENSES:		
Telephone	197.90	
Postage	130.00	
Printing	677.05	
Supplies	132.40	
Transportation	309.00	
Searching Records	550.00	
Appellate Tax Board	84.50	
ENROLLING	2,180.40	
Equipment Repairs	34.00	

Dues and Subscriptions	60.00	
Deputy Assessors	660.76	
Binding	49.97	5,056.98
		17,307.04

LAW

SALARY:		
Town Counsel	3,800.00	3,800.00
EXPENSES:		
Dues and Association Expense	30.00	
Recording Fees	19.10	
Supplies	166.01	215.11
Steno Service	100.00	100.00
Medical Injuries and Small Claims	2,861.27	2,861.27
		6,376.38

PUBLIC WORKS

SALARIES:		
Superintendent	8,987.00	
Principal Clerk	4,707.50	
Senior Clerk	3,842.79	
Stock Clerk	1,514.02	
Engineering Department	13,338.84	
Forestry and Parks	27,004.10	
Highway	88,359.14	
Water	49,675.21	
Sewer Overtime	817.18	
Highway Overtime	5,082.34	
Water Overtime	8,105.24	
Snow and Ice Overtime	16,836.28	228,269.64
EXPENSES:		
Telephone	731.56	
Printing and Advertising	22.00	
Office Supplies	202.26	
Fuel	1,177.22	
Light	388.06	
Recording Fees	90.50	
Emergency Administration	309.83	
Postage	10.00	
Water	40.00	2,971.43
		231,241.07

PUBLIC WORKS ADDITION

EXPENSES:		
Contractors	16,073.00	
Labor	239.80	
Material	713.13	
		17,025.93

PUBLIC WORKS MACHINERY

EXPENSES:		
Grader and Backhoe	14,306.04	
Combination	29,414.60	
Mobile Backhoe	2,050.00	
Station Wagon	2,000.00	
Wayne Crane	3,980.00	
Dump Truck	283.27	
Repairs		52,038.91

ENGINEERING

EXPENSES:		
Telephone	123.72	
Advertising	3.00	
Office Supplies	120.66	
Gas and Oil	176.36	
Material and Supplies	272.79	
Tracing and Prints	41.60	
Equipment Repairs	83.84	821.97
Reproductions	398.54	398.54
		1,220.51

TOTAL FOR GENERAL GOVERNMENT

		425,510.58
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PROTECTION OF PERSONS AND PROPERTY

POLICE DEPARTMENT

SALARIES:		
Chief	7,132.50	
Captain	6,494.50	
Sergeants	23,552.00	
Patrolmen	108,756.10	
Specials	8,418.00	
School Traffic	1,882.00	
Matron	300.00	156,535.10
EXPENSES:		
Telephone	2,789.76	
Printing and Advertising	23.00	
Postage	40.00	
Office Supplies	697.97	
Radio Maintenance	456.00	
Equipment Repairs	1,401.52	
Gas and Oil	2,747.08	
Meals	19.00	
Photo Supplies	167.94	
Dues	24.00	
Equipment for Men	138.79	
Ammunition	496.18	
Incidental Expense	79.50	
Safety Officer	90.11	9,170.85
Association Expense	100.00	100.00
Tires and Tubes	318.47	318.47
Medical	123.81	123.81
Uniforms	1,310.85	1,310.85
Out of State Travel	150.00	150.00
New Cars	3,340.00	3,340.00
		171,049.08

(Continued on Page 12)

Health Agent

(Continued from Page 10)

There were 5 kindergarten licenses issued for 1962. Mrs. Derah, the Public Health Nurse, keeps these places under constant surveillance throughout the year. Also issued were 3 permits for trailer coach parks, 346 permits for cabins and motels. These figures mean the number of rooms.

As in the past years, this department has had control of the collection of rubbish, which is collected and disposed of in the De-Matteo dump on the Salem Turnpike. This is a three year contract. The garbage collections are also under the control of the Health Department and the Contractor is a Peabody resident, where all the garbage is transported to. This also is a three year contract. There were 180 rubbish complaints and 365 garbage complaints, and 26 complaints for promiscuous dumping around the Town in various sections. We earnestly solicit the cooperation of the residents of the Town of Saugus to help us eliminate this nuisance. There is a very heavy penalty for dumping in places not designated as such.

Overflowing cesspools are a constant trouble throughout the Town. Some of these complaints, 69 in number, about cesspools are a source of neighborhood quarrelling and some are legitimate. Invariably the people involved try to do everything possible to eliminate this nuisance as they are affected as much as their neighbors.

Miscellaneous complaints numbered 78. It would be impossible to enumerate the kind of complaints, some are neighborhood quarrels and some are justified, but all are investigated.

The Town's dog population is increasing as the Town grows. During 1962, 165 dog bites were processed. This entails a considerable amount of time in locating the owners of some dogs. The animals are quarantined for fourteen days and then checked on when it is time for their release. When the owner of a dog, biting an individual, is unknown it creates another problem. The dog must be apprehended and is usually confined under the care of the Dog Officer for the usual fourteen day period which costs the Town \$1.00 per day but is reimbursed by the County in each instance.

This Department has issued one permit for the shucking of clams. This Department issued 166 burial permits during 1962. Some of these permits were issued at my home weekends, nights and holidays.

The Town should be proud of an approved laboratory, by the State, located in the basement of the Sweetser School. This is for the purpose of testing milk, ice cream, also swab tests from eating utensils in restaurants, 240 samples of milk and cream were analyzed during the year 1962. The Saugus General Hospital is also licensed by this Department.

As in the past, I have continued, to direct the laying out of all sewer service connections to the various buildings on every street where the sewer system has been installed, also saw that every resident filed a sewer application in triplicate, one of these copies retained by the occupant, one turned over to the Public Works office, with the material installed during the installation, and one for the Board of Health records. The one

(Continued on Page 12)

1962 Report Finance Committee

The Finance Committee with the complete cooperation of the Town Meeting was able to bring about many capital improvements. The increased appropriations in the Public Works Department for Bitumens and new heavy equipment enabled us to take a great stride forward in badly needed street resurfacing and continuation of the sewer program in the Town.

Final recommendations for appropriation of funds were achieved in the long battle to get the construction of the Lynnhurst and Oak-landvale Elementary Schools underway. Unfortunately the new Saugus Junior High School has as yet reached the same goal. The increasing cost of the overall educational program in the town requires special attention from the Finance Committee.

Several meetings were held during the year with the Town Manager and various Department Heads to review and recommend transfers from the Reserve Fund for unforeseen expenses such as the flood during 1962.

The Finance Committee has tried to make all its recommendations in the best interest of the entire town.

Respectfully submitted,
Finance Committee
Dr. Theodore P. Golan
Secretary

Health Agent

(Continued from Page 11)

submitted to the Public Works for sewer service charge. I also submitted a list of streets to the Manager and the Public Works Department, where sewers are essential. This list is compiled from the districts where this department receives the most complaints.

In subdividing lots of land for development in this Town, the Planning Board cannot give approval for same until such time as it has been approved by the Health Department. This is a statute law.

A new State regulation has been put in force that no person shall receive a building permit until such time as a percolating test has been conducted on his lot or lots by a registered engineer under the supervision of this Agent. The Engineer must submit a plan of the entire septic system to the Health Department, then a letter is sent to the Building Department with a plan of the septic system before a building permit can be issued.

In my capacity as Health Agent, I have been called out to five fires, two in restaurants and three in markets. One was a total loss. It is my duty to screen all of the food-stuffs, after a fire, to determine what shall be sold for food and what shall be destroyed and carted to a dump or to a piggyry.

As in the past, I have requested a sum of money to have the regulations of the Board of Health brought up to date to no avail. This amount would entail advertising and printing.

This Board sponsored and supervised an aerial mosquito control project authorized by a special article in the Town Meeting. In 1962 the spraying was done by a helicopter which was more effective than an airplane. This project is not a complete kill but does reduce the number of mosquitoes prevalent throughout the summer.

Receipts from various sources

Town Accountants Report

(Continued from Page 11)

DOG OFFICER

SALARY		
Dog Officer	1,000.00	1,000.00
EXPENSE:		
Supplies	41.25	41.25
		1,041.25

FIRE DEPARTMENT

SALARIES:		
Chief	7,132.50	
Captains	12,989.00	
Lieutenants	23,857.50	
Privates	138,780.38	
Callman	275.00	
Permanent Intermittant	52.36	183,086.74

EXPENSES:		
Telephone	461.41	
Radio Maintenance	448.12	
Office Supplies	24.48	
Gas and Oil	794.54	
Printing	24.00	
Station Supplies	543.65	
Equipment Repairs	1,416.80	
Dues	33.98	
Medical and Oxygen	685.43	4,432.41
Tires and Tubes	367.40	367.40
Blankets	225.00	225.00
Uniforms and Rubber Goods	1,465.40	1,465.40
Out of State Travel	150.00	150.00
Hose	2,458.00	2,458.00
New Car	2,000.00	2,000.00
Scuba Diver Team	667.57	667.57
		194,852.52

FOREST FIRE

EXPENSES:		
Equipment	633.88	
Gas and Oil	72.64	
Medical	25.00	
		731.52

FIRE ALARM

EXPENSES:		
Labor	1,759.00	
Maintenance	223.78	
Insurance	69.90	
Advertising	11.00	
		2,063.68

BUILDING REPAIRS AND MAINTENANCE SCHOOL BUILDINGS

SALARIES:		
Superintendent	4,291.84	
Maintenance Men	18,057.00	22,348.84

EXPENSES:		
Carpentry and Lumber	738.62	
Custodian Supplies	292.56	
Hardware	216.29	
Heating	3,196.33	
Masonry	173.20	
Painting	73.42	
Plumbing	790.27	
Gas and Light	23.90	
Cesspools	55.00	5,562.19
Electrical	2,543.13	2,543.13
Glass and Glazing	941.27	941.27
Oil Burner Service	1,527.37	1,527.37
		32,922.80

SCHOOL REHABILITATION PROGRAM

EXPENSES:		
Material	263.35	
Roof Ballard School	93.00	
Roof Central Elementary	375.00	
Paint Felton School	634.08	
Paint Ballard School	600.00	
Paint Exterior High School	467.81	2,433.24

OTHER BUILDINGS

SALARIES:		
Superintendent	2,644.01	
Maintenance Men	10,503.77	
Custodian	4,243.03	
Cleaning Woman	223.26	
Clerk	2,122.00	
Overtime	411.39	20,147.46

EXPENSES:		
Telephone	554.13	
Postage	43.50	
Subscriptions, Dues and Fees	69.50	
Office Supplies	261.43	
Printing and Advertising	216.50	
Fuel	3,903.66	
Gas and Light	2,814.02	
Water and Sewer	232.13	
Carpentry and Lumber	984.07	
Custodian Supplies	366.84	
Equipment and Tools	27.60	
Hardware	489.38	
Heating	117.32	

received by this department for 1962 amounted to \$4658.61.

As in the past, I wish to thank all in the Town of Saugus who have assisted me in the performance of my duties as Agent for the Board

of Health, particularly the Public Health Nurse and the part-time Clerk.

Respectfully submitted,
John V. Spencer
Health Agent

Masonry	26.25	
Millwork, Doors and Windows	52.91	
Painting	105.20	
Plumbing	62.77	
Roofing and Flashing	141.00	
Transportation, Gas and Oil	1,820.67	
Truck Repairs	191.37	
Cesspools	7.50	12,487.15
Electrical	308.83	308.83
Glass and Glazing	52.50	52.50
Oil Burner Service	192.42	192.42
Out of State Travel	104.00	104.00
		33,292.36

OTHER BUILDING REHABILITATION

EXPENSES:		
Paint Town Hall	998.37	
Repairs to Public Works		
Garage	1,827.74	2,826.11

ARTICLE 18 ANNUAL TOWN MEETING 1962 IMPROVE STACKPOLE FIELD

EXPENSES:		
Demolition of Stands	450.00	
Advertising	13.00	
Labor	305.60	
Material	2,680.17	
Erection of Bleachers	20,821.00	24,269.77

SEALER OF WEIGHTS AND MEASURES

SALARY:		
Sealer	1,200.00	1,200.00
EXPENSE:		
Transportation	150.00	150.00
		1,350.00

FORESTRY AND PARKS

EXPENSES:		
Trees and Shrubs	182.56	
Equipment Repair	607.14	
Dues and Association Expense	16.00	
Material and Supplies	352.91	
Gas and Oil	536.03	1,694.64
Equipment	614.57	614.57
		2,309.21

CIVILIAN DEFENSE

EXPENSES:		
Telephone and Siren		
Maintenance	633.01	
Printing and Advertising	24.00	
Directors Expense	158.98	
Parts, Supplies and Repairs	321.81	
Fuel	111.73	
Light	207.18	
Anti-freeze, Gas and Oil	218.62	
Tires and Tubes	134.87	
Batteries	86.72	
Ammunition	108.45	2,005.37
Headquarters Expansion	238.54	238.54
Travel	37.00	37.00
Radio Equipment and Supplies	1,025.53	1,025.53
		3,306.44

TOTAL FOR PROTECTION OF PERSONS

AND PROPERTY 472,447.98

HEALTH AND SANITATION

SALARIES:		
Agent	6,684.50	
Nurse	5,060.00	
Clerk	1,300.00	
Board	900.00	14,544.50

EXPENSES:		
Telephone	205.91	
Printing and Advertising	189.00	
Stationery and Postage	151.20	
Express	12.09	
Office Supplies	116.86	
Dues and Subscriptions	62.50	
Gas and Oil	215.51	
Car Repairs	98.10	
Garage Rent	120.00	
Registration and Insurance	470.87	
License for Agent	16.00	
Relief Inspector	100.00	
T.B. Board and Care	4,760.24	
Medicine and Medical Care	565.63	
Diphtheria Clinic	75.00	
Well Child Clinic	150.00	
Polio Clinic	45.58	
Dental Clinic	1,055.75	
Dog Clinic	101.50	
Dental Supplies	21.30	
Burying Dead Animals	254.00	
Dog Board	28.00	
Supplies and Repairs	74.50	
Laboratory Permit	3.50	
Laboratory Equipment	61.26	
Water Analysts	14.00	
Premature Babies	632.30	
X-Rays	18.00	9,638.60
Tires and Tubes	29.30	29.30
New Car	1,501.20	1,501.20
Conference	72.00	72.00
Collection of Garbage	30,999.93	30,999.93
Collection of Rubbish	44,610.60	44,610.60
		101,396.73

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Town Accountants Report

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ARTICLE 6 ANNUAL TOWN MEETING 1962 AERIAL SPRAY

EXPENSE	1,944.00	
	SEWER MAINTENANCE	1,944.00
EXPENSES:		
Postage	20.48	
Printing and Advertising	29.25	
Fuel	803.64	
Power and Light	3,593.15	
Maintenance, Equipment		
Repairs and Labor	3,060.26	
Material and Supplies	247.23	
Water	20.00	
Outfall Sewer, Lynn	441.00	
Registration and Inspection	3.00	

SEWER EXTENSION PROGRAM

EXPENSES:		
Postage	58.10	
Material	21,585.99	
Equipment Hire	700.00	
Labor	344.00	
		22,688.09

ARTICLE 34 ANNUAL TOWN MEETING 1961 RESURFACE AND INSTALL DRAINS FIRST STREET

EXPENSES:		
Material	3,160.00	
		3,160.00

ARTICLE 35 ANNUAL TOWN MEETING 1961 MATERIAL FOR SEWER CONSTRUCTION

EXPENSE		
Material	6,014.36	
		6,014.36

ARTICLE 28 ANNUAL TOWN MEETING 1961 DRAINAGE ALFRED ROAD

EXPENSE	21.79	21.79
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ARTICLE 23 ANNUAL TOWN MEETING 1960 CONSTRUCTION OF SEWERS AND DRAINS

EXPENSE	216.00	216.00
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ARTICLE 22 ANNUAL TOWN MEETING 1958 SEWER BOND ISSUE

EXPENSE	2,940.74	2,940.74
TOTAL FOR HEALTH AND SANITATION.....		\$ 146,539.72

HIGHWAYS AND BRIDGES HIGHWAYS

EXPENSES:		
Equipment Repairs	7,820.98	
Gas and Oil	4,668.25	
Registration	83.00	
Advertising fees and Express	101.31	
Material and Supplies	1,161.38	
Signs and Posts	223.62	14,058.54
Street Lines	1,939.00	1,939.00
Equipment Hire	2,499.36	2,499.36
Tires and Tubes	1,880.84	1,880.84
Chapter 386	3,000.00	3,000.00
Bitumuls	48,122.33	48,122.33
Edgestone	4,345.84	4,345.84
Street Signs	798.88	798.88
Wing Walls	1,000.00	1,000.00
Fence	984.28	984.28
		78,649.07

SNOW AND ICE

EXPENSES:		
Plowing	3,976.45	
Equipment Repair	5,305.62	
Rocksalt, Sand and Gravel	11,221.60	
Postage	9.00	
Anti-Freeze	374.40	
Gas and Oil	1,755.62	
Express	42.46	
Material and Supplies	757.71	
Advertising	57.66	
Thawing	42.00	23,542.36
School Plowing	1,251.25	1,251.25
		24,793.61

STREET LIGHTING

EXPENSES:		
Town Streets	\$5,630.95	
Boston and Salem Turnpike	760.60	
Washington Square Traffic	395.96	
Monument Square	20.02	
		\$6,827.53

CHURCH

EXPENSES:		
Fees and Advertising	125.55	
Material	\$492.39	
		\$,557.94

ARTICLE 4 SPECIAL TOWN MEETING 1961 ACCESS ROAD FOR SENIOR HIGH SCHOOL

EXPENSES:		
Material	9,134.85	
Labor	211.42	
		9,346.27

ARTICLE 22 ANNUAL TOWN MEETING 1961 SIDEWALK MAIN STREET

EXPENSE:		
Contractor	547.76	547.76

ARTICLE 28 ANNUAL TOWN MEETING 1962 RECONDITION PALMER AVENUE

EXPENSES:		
Material	898.49	
Labor	101.51	1,000.00

ARTICLE 34 ANNUAL TOWN MEETING 1962 GRANITE CURBING SAVILLE STREET

EXPENSE:		
Contractor	6,000.00	6,000.00

ARTICLE 37 ANNUAL TOWN MEETING 1962 GRANITE CURBING ESSEX STREET

EXPENSE:		
Contractor	6,000.00	6,000.00

ARTICLE 39 ANNUAL TOWN MEETING 1962 PIER TOWN LANDING

EXPENSE	978.86	978.86
TOTAL FOR HIGHWAYS AND BRIDGES.....		189,751.04

CHARITIES PUBLIC WELFARE

SALARIES-FEDERAL		
Board	450.00	
Agent	3,290.74	
Principal Clerk	2,341.39	
Senior Clerk	1,855.96	
Social Worker	2,137.00	
Social Worker	641.85	
Social Worker	\$17.44	
Social Worker	369.60	11,604.06

SALARIES-Local:

Board	450.00	
Agent	3,903.69	
Principal Clerk	2,909.47	
Senior Clerk	2,224.04	
Social Worker	2,575.19	
Social Worker	816.90	
Social Worker	996.71	13,876.00

EXPENSES: ADM. Federal

Telephone	343.45	
Stationery and Postage	494.50	
Office Supplies	437.62	
Equipment Repairs	145.06	
Car Expense	1,574.47	
Association Dues and Expense	308.30	
Property Appraisals	187.00	
Medical Consultant	800.00	
New Equipment	2,283.40	6,573.80

EXPENSES ADM. LOCAL:

Telephone	388.19	
Stationery and Postage	10.00	
Office Supplies	50.88	
Equipment Repairs	70.00	
Car Expense	392.69	
Association Dues and Expense	205.25	
New Equipment	671.00	
Medical Consultant	400.00	
Property Appraisals		
Insurance \$159.69	20.00	2,376.70
		34,430.56

OLD AGE ASSISTANCE

EXPENSES:		
Federal		
Cash	33,161.27	
Cities and Towns	1,229.38	34,390.65
Local:		
Cash	74,631.59	
Cities and Towns	1,632.16	76,263.75
		110,654.40

AID TO DEPENDENT CHILDREN

EXPENSES:		
Federal		
Cash	12,349.14	12,349.14
Local		
Cash	16,280.00	16,280.00
		28,629.14

DISABILITY ASSISTANCE

EXPENSES:		
Federal		
Cash	1,550.61	1,550.61
Local		
Cash	9,025.51	9,025.51
		10,576.12

GENERAL RELIEF

EXPENSES:		
Cash	492.55	
Groceries	133.33	
Medical	1,646.69	
Board and Care	1,097.77	
Cities and Towns	12,761.21	
Burials	300.00	
		16,431.55

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1962 Report

Town Clerk

I herewith submit my report as Town Clerk of the Town of Saugus for the year 1962:

During the year 1962 Birth records were received and recorded and copies were made and sent to the Secretary of State and to the Town or City where the parents reside.

Marriage records were received and recorded and copies were made and sent to the Secretary of State.

Records of Death were received and recorded and copies were made and sent to the Secretary of State and to the Cities and Town where the deceased resided.

The following Town Clerk's Fees were received in 1962:

Marriages.....	\$ 430.00
Mortgages.....	2,037.00
Discharges	101.00
Business Certificates	17.00
Gas Registrations	26.50
Certified Copies	166.50
Miscellaneous	91.00
Paid to the	

Town Treasurer \$2,869.00

The Town Clerk's Department collected the following dog licenses for the year 1962:

780 Males @ \$2.00	\$1,560.00
109 Females @ 5.00	545.00
\$29 Spayed Females @ \$2.00	1,058.00
1 Kennel @ \$30.00	30.00
3 Kennels @ \$10.00	30.00
1,422 Total	\$ 3,243.00

Fees paid to Town Treasurer 357.50

Fees paid to County Treasurer \$ 2,885.50

The Town Clerk also serves as Clerk of the Board of Selectmen; and the Town Clerk's Office collected in behalf of the Board of Selectmen the following license fees:

Liquor	\$21,415.00
Vincular	580.00
Entertainment	195.00
Juke Box	525.00
Junk	30.00
Auctioneer	4.00
Auto Dealer	220.00
2nd hand Furniture	5.00
Taxi Licenses	36.00
Bowling Alley	126.00
Amusement Machines	65.00
Open Air	100.00
Golf Range	10.00
Paid to Town Treasurer	\$23,311.00

The following Hunting and Fishing Licenses were issued for the year 1962, by the Town Clerk's Office:

240 Res. Citizen Fishing @ \$4.25	\$ 1,020.00
250 Res. Citizen Hunting @ \$4.25	1,062.50
45 Res. Citizen Sporting @ \$7.25	326.25
31 Res. Citizen Minor Fishing @ \$2.25	69.75
26 Res. Citizens Female Fish. @ \$3.25	84.50
1 Duplicate Licence @ \$.50	.50
6 Archery Deer Stamp @ \$1.10	6.60
58 Res. Citizen Sporting(free)	
Total	\$ 2,570.10

Fees Paid to Town Treasurer 148.60

Fees Paid to Division of Fisheries & Game \$2,421.50

The Town Clerk by virtue of the office is also the Clerk of the Board of Registrars, and acting for the Board of Registrars, the Town Clerk's Department filed all census slips, made records of all

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1962 Report Public Welfare

To the Town Manager:

From the standpoint of administrative success and fiscal responsibility, the Department of Public Assistance had a successful year. Despite the many changes in Public Assistance programs we lived within our budget and, in fact, in several accounts returned balances to the Treasury.

The number of employees in the Department remain the same, one director, two social workers and two clerks. Our net operating costs were reduced still further due to the fact this is the first year that 75% reimbursement was received for salaries and expenses. Total expended for these two items \$34,430.56. Of this amount \$24,848.00 has been or will be returned to the Department so that for the full time services of five persons, three of them with professional responsibilities, the Town expended less than \$10,000.00.

Our caseload declined in Old Age Assistance to 109 but our caseload on Medical Assistance to the Aged

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Town Clerk

(Continued from Page 13)

residents brought in by the census takers reviewed and brought up to date the voting list of the Town of Saugus. All candidates nomination papers were checked to verify signatures on said nomination papers, and further the Town Clerk's Department handled all the detailed work for the elections held in the Town of Saugus during the year 1962. With the enacting of Chapter 434 of the Acts of 1960 prohibiting the opening of ballot boxes and the counting of votes in Towns until the polls are closed a genuine personnel problem exists in all Towns throughout the Commonwealth and the Town of Saugus is no exception. Once again legislation has been enacted by the General Court without serious consideration to the mechanics of the problem, Towns, in most instances, and particularly in precinct towns, have precincts which run in number several times larger than precincts in cities. In conclusion, the law now provides that the counting of ballots shall commence with the close of the polls, and shall continue without adjournment, until the counting is complete.

In addition to the foregoing activities, records were made of Town Meetings for the Town of Saugus, annual and special, for which permanent records are kept in the Office of the Town Clerk and certified copies of all votes taken are furnished to the various departments and for Town, City, County and State Boards and Commissions, and further the Town Clerk is charged with the responsibility of handling the mechanics of conducting a Town Meeting.

Records are also kept by the Town Clerk's Department for the Board of Selectmen, the Town Clerk by virtue of his office acts ex officio as the Clerk of the Board of Selectmen, and certified copies of votes of the Board of Selectmen are available in the Town Clerk's Office for all Town Departments and various boards throughout the Commonwealth. All Selectmen's correspondence is handled by the Town Clerk's Department, in addition to keeping a permanent file of all Selectmen's correspondence.

Respectfully submitted,
John T. Ralche,
Town Clerk

Town Accountants Report

(Continued from Page 13)

OLD AGE MEDICAL ASSISTANCE

EXPENSE:		
Federal	47,879.53	
Local	50,000.00	
		97,879.53
VETERANS BENEFITS		
SALARY:		
Agent	1,900.00	1,900.00
EXPENSES ADM.		
Telephone	145.91	
Stationery and Postage	12.00	
Supplies	28.79	
Dues	15.00	
Transportation	50.00	251.70
EXPENSES AID:		
Cash	10,766.95	
Medical	16,049.27	
Groceries	2,944.22	
Fuel	240.00	30,000.44
		32,152.14
TOTAL FOR CHARITIES.....		330,753.44

EDUCATION AND LIBRARIES SCHOOLS

SALARIES:		
Supt.	12,156.42	
Teachers	1,185,568.60	
Clerical	40,434.89	
Nurses	12,204.20	
Custodians	135,908.12	
Physicians	2,500.00	
Cafeteria Director	4,377.98	
Fire Damage Labor	2,336.25	1,395,486.46
EXPENSES:		
Telephone	5,673.15	
Printing and Postage	2,033.47	
Books	33,839.29	
Supplies	25,576.27	
Transportation Regular	70,454.10	
Transportation Special	5,695.60	
Truck	1,109.09	
Drivers Ed.	1,002.51	
Gas and Light	25,588.35	
Fuel	41,422.46	
Graduation	1,141.70	
Equipment	21,151.83	
Water and Sewer	1,669.36	
Band	5,063.80	
Care of Grounds	625.91	
Tests	1,800.03	
Guidance	3,326.50	
Shop	6,252.00	
Visual Ed.	2,941.28	
High School Library	2,095.07	
Jr. High School Library	1,949.20	
Athletics	7,583.41	
Physical Education	657.15	
Homemaking	1,854.00	
Rinehart Handwriting System	3,800.00	
Staff Expense Out of State	900.56	
Staff Expense in State	742.44	
Nurses Travel	460.00	
Supervisors Travel	1,730.80	
Insurance	1,611.14	
School Committee	1,098.60	
Tuition	1,574.22	
Fire Loss	46,540.99	328,564.28
		1,724,050.74

EVENING SCHOOL

SALARIES:		
State Sponsored	4,284.00	
Town Sponsored	5,381.00	9,665.00
EXPENSES:		
Advertising	52.00	
Supplies	181.13	233.13
		9,898.13

TRADE SCHOOL

EXPENSES:		
Transportation	1,140.25	
Boston	1,016.74	
Lynn	1,765.14	
Medford	51.00	
Haverhill	375.00	
Everett	1,788.52	
Malden	910.20	
Somerville	772.10	
Waltham	32.40	
		7,851.35

GEORGE BARDEN FUND

SALARIES:		
Homemaking	7,549.99	7,549.99

ATHLETIC REVOLVING FUND

EXPENSES:		
Game Expense	2,509.75	
Ice Rental	560.00	
Medical	610.19	
Dues	20.00	

Transportation	1,736.50	
Equipment	1,463.68	
Cities and Towns Shares	1,472.34	
		8,372.46

SCHOOL LUNCH PROGRAM

SALARIES:		
Labor	56,173.90	56,173.90
EXPENSES:		
Milk	39,306.76	
Meats & Groceries	40,340.08	
Express	1,414.55	
Bakery	5,367.78	
Ice Cream	5,186.44	
Linen	841.11	
Equipment and Supplies	3,467.73	
Equipment Repairs	1,067.47	
Advertising	24.50	97,216.42
		153,390.32

FEDERAL PUBLIC LAW #874

EXPENSE:	12,399.64	12,399.64
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TITLE III

EXPENSES:		
Equipment	14,790.76	14,790.76

TITLE V

EXPENSE:		
Equipment	845.01	845.01

ARTICLE 3 SPECIAL TOWN MEETING 1959 HIGH SCHOOL ADDITION

EXPENSES:		
Equipment	8,891.46	
Contractor	26,945.77	
Architect	1,728.88	37,566.11

ARTICLE 5 SPECIAL TOWN MEETING 1962 HIGH SCHOOL ADDITION

EXPENSES:		
Construction	1,362.43	
Architect	989.18	2,351.61

ARTICLE 29 ANNUAL TOWN MEETING 1961 PLANS FOR JR. HIGH SCHOOL

EXPENSES:		
Architect	10,540.00	10,540.00

ARTICLE 2 SPECIAL TOWN MEETING 1961 NEW LYNNHURST SCHOOL

EXPENSES:		
Advertising	139.70	
Architect	14,476.59	14,616.29

ARTICLE 21 ANNUAL TOWN MEETING 1961 NEW OAKLANDVALE SCHOOL

EXPENSES:		
Architect	14,640.27	
Advertising	1,705.99	
Clerk	1,266.00	17,612.26

LIBRARY

SALARIES:		
Librarian	5,588.00	
Assistant Librarian	3,845.50	
General Assistants	14,687.08	
Custodian	3,632.00	
Sweeter Janitor	120.00	27,872.58
EXPENSES:		
Telephone	459.24	
Printing and Advertising	90.00	
Stationery and Postage	20.00	
Carfare and Subscriptions	349.98	
Supplies	257.18	
Equipment	10.07	
Cartage	67.50	
Newspapers	77.87	
Fuel	565.72	
Janitor Supplies	59.73	
Binding	502.31	
Light	452.31	
Sewer	12.00	
Water..	20.00	2,953.91
Books	9,339.37	9,339.37
		40,165.86

ARTICLE 20 ANNUAL TOWN MEETING 1961 REMODEL PUBLIC LIBRARY

EXPENSES:		
Contractor	1,205.10	
Equipment	1,189.25	2,394.35
TOTAL FOR EDUCATION AND LIBRARY.....		2,064,394.88

RECREATION AND UNCLASSIFIED PLAYGROUND

SALARIES:		
Supervisor	1,500.00	
Recreation Leaders	4,120.00	
Game Officials	150.00	5,770.00

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Town Accountants Report

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EXPENSES:		
Clerical	180.00	
Supervisors Car Expense	150.00	
Arts and Crafts	503.28	
Small Athletic Equipment	349.70	
Material and Supplies	500.70	
Winter Program	722.00	
Trophies	137.15	
Printing and Advertising	10.35	
Water	60.00	
Stone Dust	76.65	
Flag Poles	14.01	
Carpentry	80.34	
Commissioners Expense	150.00	
Babe Ruth, Pal and Little League	1,999.27	
Fourth of July	344.80	
Repairs	226.35	
Loam, Clay and Gravel	15.00	
Ice Cream	45.00	
Painting	90.65	
Bus	200.00	
Lights	14.50	
Ice Time	200.00	6,069.75
New Equipment	210.00	210.00
Caretaker Stackpole Field	1,968.00	1,968.00
		14,017.75
DEPARTMENTAL PENSIONS		
EXPENSES:		
Pensioners	59,379.16	59,379.16
INSURANCE		
EXPENSES:		
Medical	262.70	
Damages	240.80	
Buildings	4,967.40	
Boilers and Machinery	672.87	
Public Liability	2,814.97	
Employee's Compensation	14,323.23	
Auto	734.31	
Fire	553.72	
Printing	345.00	
Life Insurance	3,806.59	
Blue Cross and Blue Shield	27,362.49	56,093.08
TOWN REPORT		
EXPENSES:		
Advertising	6.00	
Printing and Mailing	1,600.00	
Clerical	60.00	
Supplies	69.80	
		1,735.80
HOLIDAYS		
EXPENSES:		
Memorial Day	1,849.31	1,849.31
ARTICLE 6 SPECIAL TOWN MEETING 1962		
DAMAGES TO FAIRCHILD PROPERTY		
EXPENSE:	1,500.00	1,500.00
ARTICLE 8 ANNUAL TOWN MEETING 1962		
INDEMNIFY DONALD PETERS		
EXPENSE:	610.00	610.00
ARTICLE 9 ANNUAL TOWN MEETING 1962		
INDEMNIFY MELVIN LAWTON		
EXPENSE:	2,296.50	2,296.50
ARTICLE 10 ANNUAL TOWN MEETING 1962		
INDEMNIFY JOHN T. RAICHE		
EXPENSE:	1,575.00	1,575.00
ARTICLE 11 ANNUAL TOWN MEETING 1962		
INDEMNIFY ANTHONY J. MORRIS		
EXPENSE:	95.00	95.00
TOWN LANDING		
EXPENSES:		
Printing	7.00	
Labor	200.00	
		207.00
HARBOR MASTER		
EXPENSE:	150.00	150.00
ARTICLE 38 ANNUAL TOWN MEETING 1961		
INDUSTRIAL DEVELOPMENT COMMISSION		
EXPENSES:		
Printing	165.26	
Postage	108.64	
Advertising	265.00	
		538.90
ARTICLE 22 ANNUAL TOWN MEETING 1962		
D.A.V. QUARTERS		
EXPENSE:	500.00	500.00
ARTICLE 23 ANNUAL TOWN MEETING 1962		
W.W.L. BARRACKS QUARTERS		
EXPENSE:	500.00	500.00
ARTICLE 24 ANNUAL TOWN MEETING 1962		
FIREWORKS V. F. W.		
EXPENSE:	500.00	500.00

CONTRIBUTORY RETIREMENT FUND

EXPENSE:		
Pension Fund	33,009.00	33,009.00
ARTICLE 25 ANNUAL TOWN MEETING 1962		
EAST SAUGUS IMPROVEMENT ASSOCIATION		
EXPENSE:	419.51	419.51
ARTICLE 51 ANNUAL TOWN MEETING 1962		
ACCEPT HOLLAND STREET		
EXPENSE:	4.00	4.00
ARTICLE 7 SPECIAL TOWN MEETING 1962		
INDEMNIFY KILLIAN BRADY, JR.		
EXPENSES	2,182.73	2,182.73
PRANKERS POND COMMITTEE		
EXPENSE:	137.25	137.25
DOG BOARD		
EXPENSE:	104.00	104.00
TOTAL FOR RECREATION AND UNCLASSIFIED		
		177,403.99
ENTERPRISE AND CEMETERY		
WATER MAINTENANCE		
EXPENSES:		
Postage	783.00	
Gas and Oil	1,761.20	
Meter Parts	769.90	
Material and Supplies	1,098.96	
Equipment Repairs	1,156.63	
Stationery, Printing and Advertising	481.50	
Radio Maintenance	84.00	
Addressograph Maintenance	109.72	
Express	18.75	
Fees and Registration	35.00	
Water Purchase	855.10	
Water Main Replacement	2,035.97	
		9,189.73
Service Pipe and Fittings	2,539.36	2,539.36
New Meters	4,172.02	4,172.02
Hydrants	4,463.69	4,463.69
Water Extension	3,646.91	3,646.91
Central Street	627.24	627.24
Avon Street	1,980.00	1,980.00
		26,618.95
ARTICLE 36 ANNUAL TOWN MEETING 1961		
MATERIAL FOR WATER MAINS		
EXPENSE:	214.34	214.34
CEMETERY		
SALARIES:		
Superintendent	6,394.50	
Clerk	1,760.00	
Labor	18,899.00	
Seasonal Labor	3,358.48	
Regular Overtime	1,794.51	
Seasonal Overtime	86.25	
		32,292.74
EXPENSES:		
Telephone	129.59	
Office Supplies	27.62	
Equipment Repair	337.44	
Material	639.86	
Liners	1,332.00	
Gas and Oil	392.92	
Fuel	182.57	
Light	18.00	
Water	30.00	
Shrubs and Flowers	85.00	
Sod and Loam	300.00	
Special Police	75.00	
Registration	3.00	
Stone Dust	22.68	3,575.68
New Equipment	399.35	399.35
Tires and Tubes	50.00	50.00
		36,317.77
TOTAL FOR ENTERPRISE AND CEMETERY.....		
		63,151.06
INTEREST AND MATURING DEBT		
EXPENSES:		
Sewer Loans	51,000.00	
Interest Sewer Loans	12,883.75	
Interest Temporary Loan	8,718.90	
Water Bonds	14,000.00	
Interest Water Bonds	9,675.00	
School Bonds	292,000.00	
Interest School Bonds	69,687.00	
Public Officials Bonds	50.00	
Incidental	3,283.80	
		461,303.45
CEMETERY PERPETUAL CARE MATURED BOND		
EXPENSE	50,000.00	50,000.00
TEMPORARY LOAN IN ANTICIPATION OF REIMBURSEMENT		
EXPENSE:	1,250,000.00	1,250,000.00
TOTAL FOR INTEREST AND MATURING DEBT....		
		1,761,303.45
AGENCY AND TRUST		
Annie May Kimball Fund	120.60	
Guarantee deposits,		
Planning board	414.99	

(Continued on Page 16)

Public Welfare

(Continued from Page 14)

increased to 54. Experience tends to show that these two types of assistance will tend to remain in balance. The total expended for Old Age Assistance was \$110,654.40. Total expended for Medical Assistance to the Aged \$97,879.53.

Unlike the experience in most communities across the country, our caseload on Aid to Dependent Children has remained static and during 1962 we aided but one more case than in 1961. The total expenditures this year were \$28,629.14, a decrease of almost \$4,000 from last year and a sum that was within the budget appropriated at Town Meeting. This fortunate experience may not continue but we should be grateful for the good years.

In Disability Assistance our caseload was 9 and total expenditures \$10,576.12 a decrease of almost \$5,000 from last year.

General Relief which is the only category of aid which is a direct expenditure of Town funds, had a caseload of 4 involving a total of 9 persons. In this category any reimbursement that is received from the State or communities of settlement must go into the Excess and Deficiency Fund and are not available for use in the department during the coming year. Total expenditures were \$16,431.55 compared to \$20,793.77 last year. Of this amount \$7,793.45 was returned to the Treasury as unexpended.

Total expenditures for all assistance was \$264,170.74. Total reimbursement, excluding reimbursements on liens, was \$201,481.28. The net cost to the Town for operating the Welfare Department was \$62,689.46. Two individuals reimbursed the Department for the assistance they received in the amount of \$52.40. Under the operation of the Old Age Assistance lien law, total of \$11,595.26 was recovered and this sum included one case involving non-support of a parent which required court action on the part of the Department.

Our Director, John F. M. Keane, is serving his second term as President of the Mass. Association of Relief Officers, a group of over 600 Welfare employees. This organization observed its 75th Anniversary in the spring of this year. The Department was very active in attendance at staff training meetings and Saugus may be proud to have an agency that is in the forefront of progress in the field of social welfare.

Mr. Keane, who had been our director since January 1955, left us at the end of the year to become Director of Public Assistance in the Town of Arlington. This is a much larger community and one with greater responsibilities and certainly represents progress in his career of social welfare. We wish him well in the future.

The Department is grateful to all the other town departments, officials, elected and appointed, civic organizations who have helped us during the past year to help those who can not help themselves. We are particularly appreciative of the support given us by the Saugus High School Teachers Association, Saugus High School Student Council, the town employees and individuals who contributed to our annual Christmas fund and helped to make Christmas a much better time for many of our clients.

Respectfully submitted,
Ernest M. Hatch, Chairman
Walter T. Brander, Secretary
George A. Anderson

1962 Report

Library Trustees

To the Honorable Board of Selection:

1962 marks another year of change and progress in the Saugus Library world. Our long-awaited desk for the Children's Room was finally set in place and has added greatly to the appearance and efficiency of the room. The enlarged area for our work with children - through Junior High level - is used to capacity daily and is clear proof of the urgent need for this building expansion. Our Adult Reading Room is affording pleasure to our patrons who like to browse. The noticeable increase in school assignments puts a heavy load on our Young Adult and Reference collections. In fact our trend throughout the year has been one of increase as the following figures on book circulation will attest:

	Adult	Juvenile	Total
1960	39,491	56,521	96,012
1961	37,766	61,827	99,593
1962	42,420	65,582	108,002

We were fortunate to have a money Grant-in-aid from the State this year. The amount - \$4,343.73 - was added to the town appropriation of \$5,000.00 for books. This substantial amount made it possible for us to build strength into our Reference collection. Such books form a permanent collection and are much sought after by our students. Throughout the country student use of libraries is definitely on the increase and Saugus is surely following the trend. We are grateful to have our general assistant, Willard Stephens, on duty during the evening hours of opening. Our first year of having this full-time assistant has proven a great boon to the smooth running of our department. His help with supervision is invaluable.

Our branch libraries - at Cliftondale and East Saugus - are a vital part of our system. Through the co-operation of the Building Department our East Saugus Branch has been redecorated. We appreciate this help from another town department. The branch is in a good location and the new, clean look makes it much more acceptable as a library.

Upon the resignation of one of the members of the Board, Mr. Frederick A. Bonsal, the Selection appointed Mrs. Walter P. Brooks to fill the vacancy. Her interest in books and town affairs makes her a welcome addition to the Board.

We have been fortunate in having two art exhibits in our building this year. They featured water colors and oils painted by Saugus residents under the direction of Mr. Kenneth Crook, instructor in the evening classes at the High School. Such exhibits create local interest and we are pleased to be the center for such projects.

Our extra-curricula activities have followed much the same pattern for the year. Miss Blackmer and Mrs. Warren have done book talks for adult and juvenile groups. This service is available to any group in town and helps to establish good public relations without citizens. Mrs. Warren and Mrs. Adams conducted special study groups during the summer to familiarize Junior High and Senior High students with the tools for reference and research. This program was very beneficial to the students who availed themselves of the opportunity. Summer Story Hours were held by Mrs. Warren, Mrs. Platt and some of the "pages"

(Continued on Page 17)

1962 Report Public Works

I hereby submit to you the annual report of the operations of the Public Works Department for the year 1962.

The table of organization of this department during the past year follows:

ADMINISTRATION

- 1 Superintendent
- 2 Clerks

WATER DIVISION

CONSTRUCTION

- 1 Working foreman
- 1 Laborer-pipelayer
- 2 Laborer-equipment operator
- 1 Laborer

METERS

- 1 Meter repairman
- 2 Laborer-pipelayer

HIGHWAY DIVISION

CONSTRUCTION

- 1 Working foreman
- 1 Heavy equipment operator
- 2 Laborer-pipelayer
- 2 Laborer-equipment operator
- 1 Laborer

Town Accountants Report

(Continued from Page 15)

Guarantee Deposits,		
Board of Appeals	527.46	
Perpetual Care Bequests	5,660.00	
COUNTY:		
Dog Licenses	2,584.00	
STATE:		
Fish and Game Licenses	2,562.00	
State Withholding tax	35,266.20	
FEDERAL:		
Federal Withholding Tax	315,769.42	
PRIVATE:		
Blue Cross and Blue Shield	27,093.24	
Insurance	4,218.80	
		394,216.71
TOTAL FOR AGENCY AND TRUST.....		394,216.71

STATE AND COUNTY CHARGES

COUNTY:		
County Tax	98,390.47	
STATE:		
Mosquito Control	1,000.00	
Auditing Municipal Accounts	111.02	
State Examination of Retirement System	64.70	
Metropolitan Parks	32,491.76	
Metropolitan Water Loan	41,577.44	
Metropolitan Air Pollution	424.07	
Shellfish Purification	71.60	
M.D.C. Water Connection	11,870.27	
		186,001.33
TOTAL FOR STATE AND COUNTY CHARGES....		186,001.33

REFUNDS

TAXES:		
1962 Real Estate	19,215.81	
1961	2,119.61	
1960	281.35	
1959	273.11	
1958	265.09	
1957	595.09	
1956	296.72	
1955	1,017.01	
1954	983.11	
1953	250.85	
1961 Real Estate Water Lien Added.	52.94	
1961 Real Estate Apportioned Sewer and Sewer Interest Added	21.33	
PRIVILEGES:		
1962 Motor Vehicle Excise	9,223.38	
1961 " " "	14,420.94	
1960 " " "	14.85	
POLL TAX:		
1962	10.70	
1961	8.70	
SEWER:		
1961 June Sewer	12.00	
1961 December Sewer	6.00	
1962 June Sewer	2.50	
WATER:		
1961 June Water	26.62	
1961 December Water	48.10	
1962 Water Main	168.50	
1962 May Water Commitment	40.00	
1962 January Water Commitment	30.00	
		49,388.11
TOTAL FOR REFUNDS.....		49,388.11

TOTAL EXPENDITURES AND REFUNDS

FOR
1962
\$6,260,922.29

MAINTENANCE

- 1 Journeyman mason
- 2 Laborer-equipment operator
- 1 Laborer

SEWER DIVISION

CONSTRUCTION

- 1 Working foreman
- 1 Heavy equipment operator
- 3 Laborer-equipment operator
- 3 Laborer

YARD

- 1 Storekeeper
- 1 Yardman

GARAGE

- 1 Foreman-equipment repairman
- 1 Laborer-equipment operator

ENGINEERING DIVISION

CONSTRUCTION

- 2 Engineering Aide Gr 1

OFFICE

- 1 Sr. Eng. Aide

FORESTRY & PARKS

CONSTRUCTION & MAINTENANCE

- 1 Superintendent
- 1 Laborer-equipment operator
- 2 Laborer-pipelayer
- 1 Laborer-tree climber (enlisted Marines 12/31/62)
- 2 Laborer

The personnel of the Public Works Department was decreased by one by the enlistment of Franklin Corthell in the U.S. Marine Corps.

WATER DIVISION

The total amount committed to the Tax Collector for collection from the sale of water, installation of new and renewal water services, repairs to services, water main extensions plus amounts received by the department from insurance companies for damage to our water structures for the year 1962 amounted to \$178,885.28 broken down as follows:

	1961	1962
Metered rates	\$162,973.54	\$171,902.79
New services, repairs, renewals	6,405.24	3,999.40
Water main extensions	6,518.37	2,484.40
Broken hydrants, tests, etc.	523.68	498.79
	\$176,420.83	\$178,885.28

During 1962 this division installed or tapped 164 new water services, 2 service renewals and made 49 emergency repairs, also turned on 54 water services and shut off 39 water services. This division maintained and repaired our overground summer services, which are turned on April 1st and shut off November 1st, at various locations throughout the town.

In 1962 nine obsolete hydrants were repaired by our department during inclement weather, at a savings to the town of approximately \$1,260.00.

We added nine new hydrants in our water system at the following locations:

- 4 at the Senior High School
- 1 at Webster Street
- 2 at Austin Court
- 1 at Pearl Road
- 1 at Altamont Avenue

We replaced hydrants at Forest Street, Hesper Street, Route #1, Bristow Street, Orcutt Avenue and Edison Street.

We extended one hydrant on Main Street.

Our meter division has repaired, tested and reinstalled 99 meters, installed 164 meter replacements (meters that cannot be repaired because they are obsolete), installed 139 new meters purchased by owners for new construction and made 7 meter tests.

We maintain a man for emergency duty who is on call from 5 p.m. to 8 a.m. Monday through Friday and 5 p.m. Friday to 8 a.m. Monday for any emergency calls other than during normal working hours. Emergency calls shall be made through the Police Dept.

A total of 400 feet of new cast iron cement lined water pipe was installed by the water division and added to our water distribution system at the following location:

- 400 feet of 6-inch on Highland Avenue

The above water main installation by this division resulted in a savings to the town of approximately \$1,200.00.

We replaced 1350 feet of cast iron cement lined pipe on the following streets:

- 600 feet of 8" pipe on Highland Avenue
- 350 feet of 8" pipe on Vermont Avenue
- 400 feet of 8" pipe on Avon Street

The above installations resulted in a savings to the town of approximately \$4,050.00.

We repaired sixteen main line water breaks in addition to numerous service leaks and main gate leaks.

Water main extensions by private contractors were installed at the following locations:

- 144 feet of 8" on Hobson Street
- 100 feet of 8" on Maple Road
- 400 feet of 8" on Altamont Ave.
- 575 feet of 8" on Austin Court
- 300 feet of 8" on Staaf Road (materials by town)
- 420 feet of 8" on Pearl Road (" " "
- 200 feet of 8" on Isabella Street " " "
- 200 feet of 8" on Venice Avenue " " "
- 125 feet of 8" on Landers Street " " "

HIGHWAY DIVISION

The total revenue collected by the highway division during the year 1962 was \$157.22 broken down as follows:

	1961	1962
Collected on Sale on Maps	\$ 34.00	31.00
Gasoline Tax Refund	214.78	95.15

(Continued on Page 17)

Public Works

(Continued from Page 16)

Insurance, broken fences, etc.	288.24	31.01
Compensation Payments	753.30	
	\$1,290.92	\$157.22

Our highway program for 1962 consisted mainly of road, drainage and sewer construction projects. In addition to our major construction projects the usual maintenance work, such as cleaning culverts, brooks, catch basins, rodding drainage and sewer lines, sweeping squares and highways, snow removal, plowing and sanding highways, bridge repairs, erection of fences, erecting signs, maintenance of our town dump and public works yard, etc. was carried on. Highway patching, sidewalk repairs, rebuilding catch basins and manholes, setting curb stones, etc. was also done.

Bituminous concrete construction was done under Chapter 90 at the following location:

1400 feet on Jackson Street

By using Public Works personnel and equipment this work was done at a savings of approximately \$1,400.00 under prevailing contractors price.

Highway reconstruction and resurfacing, other than Chapter 90, was done on the following streets with a savings of approximately \$58,000.00.

1400' on Adams Avenue	700' on Summer Street
1000' on Main Street	700' on First Street
4500' on Winter Street	900' John Pearce Memorial
1500' on Forest Street	120' at Town Landing
1100' on Highland Avenue	900' on Staaf Road
1900' on Springfield Avenue	150' on Locke Lane
300' on Gilway	700' on Jewett Street
300' on Atlas Avenue	500' on Forest Avenue
3500 s.y. Parking area Jr. High School	400' on Eagle Road
550' on Falmouth Street	900' on Palmer Avenue

I would like to call particular attention to the construction of the John Pearce Memorial Drive by the Public Works Department. When it was decided that another road was needed to alleviate the traffic problem to and from the school grounds two proposals were discussed which placed the route of the proposed road through private lands at an estimated cost of approximately \$50,000.00 to acquire the land and construct the proposed road. This cost was considered too expensive for the town to undertake at this time. A meeting was held with the Board of Selectmen and a proposed route by the Public Works Department through town owned land was accepted. Further studies were made and approved by the traffic division of the State Department of Public Works and the road was constructed on town owned land for approximately \$11,000.00. I am extremely happy to report that the construction of this road as proposed by the Public Works Department resulted in a savings of \$39,000.00.

Under Chapter 386 the following streets were done during 1962:

400' St. James Road	200' Seminole Street
400' Laconia Avenue	700' Palmetto Street
400' Webster Street	250' Mt. Hope Street
200' King Street	700' Dakwood Avenue
	300' Holland Street

By using public works personnel and equipment the above streets were done at a savings of approximately \$2,840.00 under prevailing contractors price.

Drainage systems were installed at the following locations:

Woodbury Avenue	REAR of High School
Venice Avenue	Westland Avenue
John Pearce Memorial Drive	First Street

The above drainage systems were completed by the highway division at a savings of approximately \$2,400.00.

Drainage was installed by private contractors, at their own expense, at the following locations:

Atherton Street	Forest Avenue
Town Library	Howard Street
Fiske Road	Adams Avenue
Pea stone seal coating was done on the following streets:	
550' Lenox Avenue	1500' Central St.
4000' Forest Street	1300' Johnson Street
4200' Fairmont Avenue	950' Blueridge Avenue
1200' Morton Avenue	1100' Evergreen Street

1000' Endicott Street

The above work was done at a savings of approximately \$9,500.00.

New granolithic sidewalks done under contract were constructed at the following locations:

Cliffondale Square
Saugus Center
Main Street
John Pearce Memorial Drive

New granolithic curbing, done under contract, were constructed at the following locations:

Essex Street	Saville Street
Dudley Street	Saugus Center
Main Street	Summer Street

John Pearce Memorial Drive

Approximately 8,000 c.y. of gravel borrow for highway and miscellaneous projects was excavated at the town dump which represents a savings of \$10,000.00 had this gravel been purchased from gravel contractors.

This year the Public Works Department started a much needed street sign program. To date 108 street signs have been placed at locations on the main thoroughfares to guide motorists to the different areas of the town. A new batch of signs is now being made at State Prison and will be placed as soon as they are received. It is hoped that funds will be made available so this program can continue each year until each street has a new street sign.

The mechanics in our garage were responsible for all mechanical work and equipment repairs to town equipment and equipment of other town departments. Our mechanics visit local junk yards and pick up many parts for public works equipment at about 10% of their actual

cost. This year great savings resulted in the rebuilding of the Reo and Ford truck motors by our mechanics.

SEWER DIVISION

The Total amount committed to the Tax Collector for collection for sewer rentals and assessments for the year 1962 amounted to \$36,104.52 broken down as follows:

Sewer Rentals	1961	1962
Assessments	\$13,891.50	\$15,708.50
	12,416.41	20,396.02
	\$26,307.91	\$36,104.52

We now have 1231 active sewer connections which is an increase of 24 over the year 1961.

All repairs, improvements and maintenance at our sewer pumping station are done, with large savings to the taxpayers, through the ability of Mr. Day to make repairs and by his knowledge of the workings of this station.

The sewer division installed sanitary sewers during 1962 at the following locations:

1250 feet of 8" sewer main and 950 feet of 6" service connections on Dudley Street from Richard Street to Ballard Street.

745 feet of 8" sewer main and 575 feet of 6" service connections on Dustin Street from Dudley Street to dead-end.

800 feet of 8" sewer main and 675 feet of 6" service connections on Henry Street from Dudley Street to dead-end.

350 feet of 8" sewer main and 225 feet of 6" service connections on Hampton Street from Dudley Street to dead-end.

460 feet of 8" sewer main and 225 feet of 6" service connections on Warren Road from Dudley Street to Ballard Street, (a.s.d. St.).

260 feet of 8" sewer main and 150 feet of 6" service connections on Vermont Avenue from Central Street to dead-end.

840 feet of 8" sewer main and 600 feet of 6" service connections on Parker Street from Central Street to Summer Street.

300 feet of 10" storm drainage system on Golden Hills Road at Sweetwater Street.

80 feet of 10" sub-surface drainage system on Kenwood Avenue, 3 feet of 12" sewer main on Elmwood Avenue (project just started).

It is estimated that the sewers installed by the Public Works Department during 1962 showed a savings of approximately \$4,000 per l.f. Therefore in addition to the storm drainage systems installed by the Public Works Department 8108 l.f. of sanitary sewers were installed this year at a savings of approximately \$32,000.00.

Sewers were also installed by private contractors at the following locations:

240 feet of 8" sewer main and 150 feet of 6" service connections on Austin Court housing project.

233 feet of 8" sewer main and 100 feet of 6" service connections on Beech Street at Adams Avenue (materials supplied by the Town)

960 feet of 8" sewer main and 350 feet of 6" service connections on Staaf Road between Essex Street and Grove Street (materials supplied by the town).

624 feet of 8" sewer main and 375 feet of 6" service connections on Brookfield Lane from Third Street to dead-end.

During 1962 we added 6505 feet of sewer to our system so our miles of sewer is now 14.57 including two and two-fifths miles of outfall sewer line from our pumping station to the Lynn out-fall sewer located at the junction of Commercial and Friends Streets, Lynn.

A complete inspection of the sewer trunk line was made and necessary repairs to manholes, rodding of sewer lines, removal of obstructions, etc., was done which reduced the flow depth approximately 5-inches.

FORESTRY AND PARKS DIVISION

This division was instrumental in the success of the rehabilitation of Stackpole Field. In addition to reconstruction of the baseball diamond, the track lay-out, the bituminous concrete walk in front of the new bleachers, loaming and seeding and bring up to date the football field, setting up of the new bleachers, grading of the area for the erection of the new bleachers, etc. and other miscellaneous projects requested by the building department, a full time caretaker was assigned to maintain and protect the field. This department also had complete charge of street sign erection under the street sign program.

This division topped 19 trees, removed 10 stumps and planted 115 new trees. Sixty-five new trees were planted on Gilway and were purchased by the residents of this street, and fifty trees were planted at various locations throughout the town of which many were donated and some were transplanted from town property.

In connection with the construction of the John Pearce Memorial Drive highway, leading from Main Street to the High School parking area, this division was responsible for cutting down large trees, brush cutting in the line of construction and also loaming and seeding of the slopes.

Working with the highway division on new highway reconstruction this division loamed and seeded 3,000 feet of shoulders and grass plots for the highway department.

During the torrent rains of October this division aided the highway department in sand-bagging the Central Street bridge area and First Lake in Golden Hills preventing highway and residential damage. They also aided in the removal of logs, debris, etc. and kept culverts open until the water receded.

All town owned elms have been sprayed with 6% and 12% D.D.T. three times for elm leaf beetles and elm bark beetles. Poison ivy vines were sprayed in various sections of the town.

This division planted shrubbery, trees, etc. in Town owned greens and at the Town Hall.

Brush was cut at critical locations along the roadsides at Main Street at the corner of Forest Street, Main Street corner of Howard Street, Main Street at Daklandvale School, Talbot Street, Water Street, Walnut Street and at Lynnhurst and Daklandvale school sites in addition to other various locations throughout the town.

We maintained all town-owned greens, cut and maintained all the town playground and had charge of the care, maintenance and lining of Stackpoles Field for the football games.

During inclement weather this department assisted in the location

(Continued on Page 18)

Civilian Defense

(Continued from Page 2)

After meeting all of the requirements established by the (U.S. Army Corps of Engineers or the Navy Bureau of Yards and Docks) who are the contracting agencies, of the Federal Government responsible for the survey, each of the selected public community shel-

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Library Trustees

(Continued from Page 16)

and brought pleasure to many of the younger generation.

We are grateful to the people who have given memorial books. Such donors include Mr. and Mrs. David Hurwitz, Mr. and Mrs. John Weller, Mr. and Mrs. Paul Higgins, Mr. and Mrs. Amos Cutter and the Saugus Garden Club, Dr. and Mrs. Joseph Arbetter were again prompted to make us a most generous gift of books. Books make such excellent tokens of the esteem in which we hold friends.

We of the Board wish to thank Mr. Perkins for his generous offer of a snow-blower. The gift of such a piece of equipment is a great help budget-wise. Again we express our sincere appreciation for the members of our library staff. Without their continuing loyalty our department would be unable to accomplish its mission.

Following is the table of statistics recommended by the American Library Association:

Name of Library - Saugus Free Public Library,	
Town: Saugus, Massachusetts	
Librarian: Huldah Blackmer	
Date of Founding: 1887	
Population served (1960 census)	20,066
Library appropriation - (per capita)	\$2.01
Tot. # of agencies	6
Consisting of:	
Main Library - Lynnhurst	
Cliffondale Branch North Saugus	
E. Saugus Branch Daklandvale	
Hours open for lending and reference (per week)	

	HOURS
Main Library	41.5
Cliffondale	29
East Saugus	8
*Lynnhurst	3
*North Saugus	3
*Oaklandvale	3
*Juvenile circulation only - during school year.	

Book Stock:		
Volumes at beginning of year		38,053
Volumes added ...		2,862
Volumes withdrawn		966
Volumes (Dec. 31, 1962)		39,949
Registration (active borrowers):		
Adult	Juvenile	Total
1,463	4,208	7,671
Library staff:		
Librarian	Huldah Blackmer	
First assistant	Gladys H. Warren	
Second "	-Margaret D. Adams	

Frances Sperry, Elizabeth Platt, M. Hazel Cryan, Ellenora Heath, Anita Hewitt, Gertrude Lancaster, Jean Neville

Pages: Susan Anderson, Maureen Carmody, Margaret Chang, Marilyn Hochmuth, Linda MacPhee, Dianne Monaco, Marcia Nisbet, Carol Nourse, Paula Rohlski

General assistants: Willard Stephens, Charles Thurston

Board of Library Trustees: Harold J. Adlington, Willette Brooks, M. Ellen Burns, Lillian D. George, Kaier A. Perkins, Ernest L. Shapiro, Chairman

1962 Report Building Dept.

To the Town Managers:

During the year 1962 the Building Department completed many projects on our public buildings. Our school buildings required the greatest amount of time and effort by this department, but I believe that we are gradually getting most of our schools in a satisfactory condition.

At the Senior High School in 1962, my department painted the exterior trim, along with replacing many broken windows. A new addition was completed in the Science Department, giving that department the equivalent of an extra classroom. This work was done with the cooperation of the School Department and the head of the Science Department, Mr. Struziero. We also had the usual maintenance problems, mostly of a minor nature, but never-the-less time consuming for this small department.

The interior of the Ballard School was painted by this department during the summer vacation period with the help of the extra summer men. In this manner we were able to save a considerable amount of money. I hope in the coming year to be able to replace the two old burners in this school because we have been having considerable trouble in the past year; because of the age of both units.

At the Felton School new lighting fixtures were put in three classrooms, giving all six classrooms modern lighting. We did have one serious break-down during the December cold snap, when the return lines on the boiler froze, but by quick action of the Building Department personnel in getting portable heaters, the damage was kept to a minimum. Two rooms at the Legion Hall were converted into suitable classrooms by this department. New lighting was installed and both rooms painted. Although these rooms will only be used temporarily, they are well lighted, and pleasant classrooms.

A considerable amount of work also was done in the basement area of the Legion Building to comply with all requirements of the State Department of Public Safety. Fire doors were installed, and the boiler room enclosed in masonry.

All the equipment at the Playgrounds was painted and the shelters were repaired. Although the play areas are only used for a period of two or three months, the equipment and shelters need painting each year. In the spring of each year considerable time is spent doing this work, along with the general maintenance.

Minor repairs were made in 1962 at the Fire Station, mainly to the large doors used by the apparatus. Fortunately the firemen maintain and paint their building, keeping it in a good state of repair.

During the past year the interior of the Town Hall was painted by our own personnel, plus remodeling the Collector's office. This latter project enlarged the office considerably and the new collector's windows makes for much more efficient office operation.

Considerable work was done at the Junior High School consisting of floor repairs, new doors in offices, some roof repairs and two areas made into stock rooms for supplies. At the present time we are doing heating units to the As-

(Continued on Page 19)

1962 Report Assessor's Dept

During the past year the Assessors placed a value upon the following type properties:

Real Property	11,589
Personal Property	243
Polis	5,337
Motor Vehicle Excise	11,143

COST OF OPERATING THE ASSESSORS DEPARTMENT

FOR 1962 WAS AS FOLLOWS:

Salaries	\$ 4,774.73
Expenses	12,288.00

AN ANALYSIS OF THE TAX RATE FOR 1962 EXPENDITURES

Town Appropriation	\$ 3,941,234.55
Appropriations taken from Available Funds	1,500.00
Tax Title Foreclosure	3,500.00
Court Judgments	14,695.98
Overlay Deficits	3,005.94
Emergency Snow Storm, Chapter 44, Section 31	6,117.97
Shellfish Purification	71.60
State Parks and Reservations	34,995.62
State Audit of Municipal Accounts	111.02
State Examination of Retirement System	64.70
Air Pollution	406.66
Metropolitan Water	41,577.44
Metropolitan Water Connection Charge	11,870.27
County Tax	85,700.37
Tuberculosis Hospital Assessment	19,247.59
Overlay	138,412.24
GROSS AMOUNT TO BE RAISED	4,302,511.95

ESTIMATED RECEIPTS AND AVAILABLE FUNDS

Income Tax	268,164.30
Corporation Taxes	85,191.15
Old Age Tax (Meals)	7,904.22
Motor Vehicle and Trailer Excise	378,379.28
Licenses	24,236.39
Fines	1,455.30
Special Assessments	5,041.90
General Government	5,010.04
Protection of Persons and Property	9,037.45
Health and Sanitation	14,882.27
Charities (other than federal grants)	21,845.44
Old Age Assistance (other than federal grants)	85,636.64
Veterans' Services	15,082.10
Schools (Funds from Income Tax not to be Included)	83,595.02
Libraries	1,661.40
Public Service Enterprises (such as Water Dept.)	164,109.66
Cemeteries (other than trust funds and sale of lots)	10,419.87
Interests On Taxes and Assessments	7,510.00
State Assistance for School Construction	145,283.31
Reimbursement Chapter 59, Section 5, Clause 22 and 22A	2,009.32
Air Pollution Control	507.32
Amount to be taken from available funds	1,500.00
Net Amount to be raised by Taxation on Polls and Property	2,964,048.97

RECAPITALIZATION

Number of Polls -- \$3.97 @ \$2.00 each	10,674.00
Personal Property: Valuation - \$2,907,191 @ \$71	223,853.71
Real Estate: Valuation - 35,448,324 @ \$71	2,729,520.95
	\$ 38,355,515.
Total Taxes levied on Polls and Property	\$ 2,964,048.97
Tax Rate \$77.00.	

Public Works

(Continued from Page 17)

and bringing in grade water main gates and also assisted on maintenance work at the Sewer Pumping Station.

General grading, loaming, seeding, grass cutting and general policing was done at the various town playgrounds in addition to setting up swings, tables, bleachers, saw-saws, etc. and the removal and storage of this playground equipment.

ENGINEERING DIVISION

Under direct supervision of the Superintendent of Public Works this division was responsible for preliminary surveys and studies, plans and specifications, cost and payment estimates, construction inspection and supervision and lines and grades for all Public Works projects listed under the other divisions of the Public Works Department.

Great savings have been realized in this division because in previous years much of the Towns engineering work was done by private engineering firms at great expense to the taxpayer.

Other engineering services handled by this division dealt primarily with the public. Some of the services performed in this area were street lines for property owners, lines and grades for walks, driveways, etc., general engineering inquiries over the telephone, survey information for lot surveys, coordination of engineering work with State Department of Public Works for sketches, plan reproductions, etc. Much time is spent in correcting Assessors plans in reference to sub-division of land and changes of lot lines which requires investigation of deeds and transfers, etc. at the Registry of Deeds and providing the Town Counsel with information such as description of land involving street acceptances and descriptions and plans for easements, also made top and land court plans for new school sites. - *Topic*

I have also assigned the engineering division with the responsibility of checking, inspecting and approval of sub-division projects which come before the Planning Board.

During the winter months all personnel of the Public Works Department participated in plowing, snow removal, sanding and salting of

1962 Report Treasury Dept.

Herewith is submitted the report of the Treasury Dept. of the Town of Saugus for the year ended December 31, 1962.

The duties of the Town Treasurer are to receive and disburse all monies of the Town, borrow temporary money in anticipation of revenue, if necessary, and to float all Bond Issues. The Treasurer is custodian of all Trust Funds, Cemetery Perpetual Care Funds and the Contributory Retirement Fund. Tax Titles and Tax Possessions also come under the jurisdiction of the Treasurer.

Cash in Treasury, January 1, 1962	\$ 1,339,917.22
Receipts to December 31, 1962	6,403,406.74

	7,743,323.96
Expenditures to December 31, 1962	6,260,922.29
Cash in Treasury, December 31, 1962	\$ 1,482,401.67

Bank Statements show cash balances as of December 31, 1962 as follows:	
Saugus Trust Co.	\$ 551,373.57
New England Merchants National Bank	194,152.74
National Shawmut Bank	2,697.30
First National Bank	54,561.53
Petty Cash	50.00
Boston Safe Deposit & Trust Co.	33,610.97
National Shawmut, Special	39,781.05
Stabilization Fund	119,247.00
School Bond Issue in Safe Keeping	670,000.00

	\$ 1,665,474.16
Add: Deposits 19 Jan., 1963 applicable to 1962	40,573.47
	\$ 1,706,047.63

Deduct: Checks Outstanding	223,645.96
Cash in Treasury, December 31, 1962	\$ 1,482,401.67

The following Trust Funds are in the custody of the Treasurer:

Surplus War Bonus Fund	\$ 888.68
Postwar Rehabilitation Fund	23.45
Benjamin N. Johnson Library Fund	195.02
Cemetery Perpetual Care Funds	
Cash in Savings Account	108,122.69
Securities	70,000.00
Contributory Retirement Fund	
Cash in Checking Account	57,260.99
Securities	325,245.36
	\$ 561,696.19

With an amount of \$3,500.00, Tax Titles were brought up to date and redemptions showed an income of \$4,409.43.

Respectfully submitted
Phyllis E. Dodge
Treasurer.

1962 Report

Sealer Of Weights and Measures

To the Town Manager:

The following is the Annual Report of your Sealer of Weights and Measures. This report includes the number of gasoline pumps, gasoline trucks, oil trucks, scales and other weighing and measuring devices tested and inspected during the year from January 1, 1962 to December 31, 1962.

Also included is a list of trial weighings, retests and other inspections made during the year.

SCALES

	SEALED	
Over 10,000 pounds	2	
100 to 5000 pounds	6	
Under 100 pounds	87	

WEIGHTS

Avoidupois	59
AUTOMATIC LIQUID MEASURING DEVICES	
Gasoline	134
Oil and Grease	21
Vehicle Tank	29

LINEAR MEASURES

Cloth	5
Yardsticks	14

Gasoline Meters not sealed (1) Scales not sealed (1)

TRIAL WEIGHINGS

COMMODITY	TOTAL NO.	TESTED NO.	CORRECT NO.	NO. INCORRECT	UNDER	OVER
Bread	24	22		2		
Butter	55	41				14
Confectionery	36	28		1	7	
Fruits and Vegetables	80	52		4	24	
Meats	83	40		3	40	
Potatoes	26	1			25	
Totals	304	184		10	110	

A total of 304 food packages were inspected, 12 Pedlars Licenses checked, 12 Fuel Trucks, 10 Gasoline trucks were inspected and 13 retests were made on Gasoline pumps after sealing.

A total of \$313.80 was turned in to the Town Treasurer during the year for Sealing Fees.

Respectfully Submitted
Wesley W. Gage, Sealer of Weights
and Measures

highways, correcting drainage conditions, etc.

During inclement weather all divisions added in equipment repairs, painting and lettering of equipment, servicing of equipment, painting of construction barricades, etc.

The total cost of operating all divisions of the Public Works Department for 1962 was as follows:

Salaries and Wages	\$228,269.64
Expenses	180,000.00
	\$408,269.64

(Continued on Page 19)

1962 Report Public Health Nurse

To the Board of Health
Saugus, Massachusetts
Gentlemen:

I hereby submit my annual report as Public Health Nurse for the year ending December 31, 1962.

1. Tuberculosis	
Total no. of home visits	189
No. of cases reported	6
* No. of cases admitted to Sanatoria	4
No. of deaths	0
No. x-rayed at Essex Sanatorium	142
No. of pupils patch tested in Kindergartens	72
No. of pupils patch tested in grades 1	235
* Two of these patients were discharged shortly after admission as having other than tuberculosis.	

2. Dental Clinic

It is my duty to examine the teeth of the pupils in grades one through four and to transport those eligible and in need of dental care to and from the clinic. This clinic is held every Tuesday and Thursday morning at the Cliftondale School, Earl E. Chadsey D.M.D. is in charge of the clinic.

Total no. of pupils screened	2104
Total no. of visits	673
No. of new patients	120
No. of old patients	284
No. of extractions	218
No. of fillings	171
No. of cleanings	115
No. of treatments	1

3. Each month cards are sent out to parents of infants four months of age to remind them to have their children immunized against Diphtheria, Tetanus and Pertussis.

No. of cards sent out to date	406
4. Inspections	
No. of Nursing Homes	2
No. of Kindergartens	5

5. Well Child Conference

The Well Child Conference is conducted the first and third Wednesdays of each month at the Legion Hall. Due to the fact that the Legion Hall was taken over by the School Department for classes it was necessary to obtain new quarters in which to conduct this clinic in September of 1962, Commander Edward Healey of the DeFranzo Post 2346 Veterans of Foreign Wars was contacted and asked to provide the necessary quarters. This organization should be highly commended for their cooperation in providing us with the use of their building at 190 Main Street, Walter V. Gilman, M.D. is in charge of this clinic.

Total no. of visits	213
No. of new patients	20
No. of old patients	35
No. of patients immunized	55
No. of patients vaccinated	49
No. of patients revaccinated	6
No. of Polio (Salk) injections	9
No. of clinics held	20

6. Immunization Clinics

Clinics for immunization against Diphtheria, Tetanus and Pertussis were held at the Board of Health Office on October 6th, November 3rd and December 1st for the pupils of the first grades and Kindergartens. This clinic is under the direction of Edwin B. Faulkner M.D.

Total no. of inoculations given	117
A clinic for booster inoculations for students of the sixth and eleventh grades was held at the Board of Health Office on November 3rd.	

Total no. of inoculations given	219
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7. Premature Babies

The Premature Baby Law states that the Board of Health is liable for the care of premature infants weighing five pounds or less at birth providing that the parents are unable to pay and application is made within thirty days after birth, and providing that the parents have a legal settlement in town.

No. of premature births	40
No. of applications made for assistance	8
No. of applicants assisted	4
Total amount spent for hospital care	\$772.30
Total number of days of hospital care paid for	64

8. Asiatic Flu Inoculations

A clinic was held in the Board of Health Office for the Town employees requesting Asiatic Flu inoculations in October. Edwin B. Faulkner M.D. was in charge of this clinic.

Total no. of inoculations given	82
9. Polio Clinic - Sabin Oral Vaccine Type I	
Clinics for the administration of this vaccine were held at the Board of Health Office in May for pre-school children.	

Total no. of pre-school children given this vaccine	2334
Grades one through twelve received this vaccine during regular school sessions in May.	

Total no. of school children given this vaccine	4729
Total no. of doses given	7063

Clinics for Sabin Oral vaccine Type III were held at the Town Hall during the month of June for pre-school children and school children in grades one through twelve.

Total no. of pre-school children given this vaccine	2521
Total no. of school children given this vaccine	4124
No. of adults given Type I vaccine in June	646

Total no. of adults given Type I vaccine in June	7291
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The adult clinic was postponed until a later date.

10. Contagious Diseases reported to the Board of Health.	
Disease	No. of Cases
Chicken Pox	25

Public Works

(Continued from Page 18)

Great strides were made at the Public Works yard this year. A large area of low land adjacent to the Public Works buildings was filled in with surplus materials of excavation from our sewer, water and highway projects and other miscellaneous Public Works projects. This filled in land is now being used as a storage yard for Public Works construction materials. This piece of land not only has a potential high market price but also may be used for future expansion of the Public Works department yard and buildings. Another purpose this land serves is that it makes it possible now to buy large volumes of materials at great savings and produces more efficiency and progress by having these materials readily available for use.

Another much needed improvement was the construction of a 50' x 50' 3 bay cement block fire proof building addition to our present garage. This building now provides storage quarters for vehicles resulting in less maintenance cost and better efficiency of equipment operations.

A proposed Public Works Department program and schedule of projects has been prepared for the coming year. I have designed the program with sufficient flexibility to allow projects of an emergency nature to be incorporated into the program should the need arise.

To kick off the 1963 Public Works program the Elmwood Avenue sanitary sewer project was started shortly after the Christmas holidays by the Sewer Division. It is my intention to continue this project through the winter months as long as weather will permit. Following the completion of the Elmwood Avenue sewer extension this division will move into other areas where some of the most critical and sanitary health problems face the community.

In addition to general maintenance of the Towns water system, replacement and extensions of water mains will be included as part of the program for the water division. One of the most serious problems facing this division is the lack of adequate fire protection. Therefore, priority will be given to a program of installing additional fire hydrants and illuminating dead end water mains at various locations in conjunction with a study made by Fire Chief Maguire and myself.

At the present time the Highway Division is laying a section of the Elmwood Avenue sewer line in an effort to speed up completion of this project. As soon as weather permits the Highway Division will concentrate on a proposed highway program which will follow nearly along the same lines as the 1962 program of highway reconstruction, bituminous concrete resurfacing, gravel road construction, pea stone seal coating, sidewalks and curbing installation and highway maintenance.

Streets which have been sewered and have adequate drainage and water facilities will receive priority for resurfacing. Under the highway program those sections of Saugus which do not benefit from the sewer extension program will receive similar benefits in highway construction.

The Forestry and Parks division will continue their usual work of playground maintenance and improvements along with brook cleaning and maintenance of Town greens and trees. So much praise has been

(Continued on Page 20)

German Measles	6
Infectious Hepatitis	3
Meningococcal Meningitis	2
Measles	128
Mumps	83
Salmonellosis	1
Scarlet Fever	13
Tuberculosis (all forms)	5
Whooping Cough	1
TOTAL	267

Reportable non-contagious

Dog bites	142
11. House calls made for contagious diseases and other miscellaneous complaints	68

I have performed various clerical duties, planned clinic programs which included distributing parental consent forms and collecting the same, contacted volunteer workers, doctors and nurses, investigated and checked all settlement cases coming under the jurisdiction of the Board of Health.

The Red Cross had their Bloodmobile stationed at the Town Hall September 10th. This was a fairly successful drive.

A course in Mental Health was started in September, 1962 for Public Health Nurses, sponsored by the Northeastern District Health Office and Danvers State Hospital. These classes are held at the Danvers State Hospital and will extend over a period of eighteen months.

Several conferences have been held during the year for the discussion of Chapter 608 of the Acts of 1961, an Act providing for reorganization of tuberculosis care, treatment and control in the Commonwealth.

During the year I attended several health conferences conducted at various intervals by the Massachusetts State Nurses Association, the Massachusetts Department of Public Health, New England Health Institute, and the Staff Educational Program of Public Health Nurses of the Northeastern District.

At this time I wish to express my most sincere gratitude to the Graduate Nurses, Mrs. Hebert Amidon and her volunteer workers who gave so generously of their valuable time and assistance to the various clinics conducted. The success of these clinics was due in no small measure to their kind cooperation.

I am deeply indebted to the members of the Board of Health, the agent and clerk, doctors and the School Department for their excellent cooperation and assistance in carrying out the various projects for the year.

Respectfully submitted,
Mildred H. Derrah, R.N.
Public Health Nurse

Building

(Continued from Page 18)

sembly room area. This work should be completed in the near future. This department also built a retaining wall, plus new doors at the entrance to the boiler room at this school.

At the Public Works garage, the doors were repaired in the main building, and new lights were installed in both the new addition and the old. I believe the Town received good value in getting a masonry building as large as the new addition, for the cost of only \$16,000.00. It gives the Public Works Department the much needed area for their equipment and upkeep of same.

At the main Library building in Saugus Center, this department completed some minor repairs on the gutters, but in general the greater part of the Library work was done at the East Saugus branch. This building was painted throughout and some wall repairs made. In the coming year the exterior trim will be painted.

In the course of a year's time the Building Department is swamped with hundreds of small repair projects, from countless broken windows to repairing hardware on doors, etc. We try to complete the major projects along with doing the numerous small jobs, but sometimes it is a difficult task with a department consisting on only five men.

The statistical report for the Building Department is as follows:

TYPE	NUMBER	VALUATION
Dwellings	140	1,618,000.00
Groups of residential	2	12,100.00
Service Stations	2	9,000.00
Stores	11	73,475.00
Liquor License	1	10,000.00
Grocery Store	2	1,500.00
Apartment Houses	73	735,000.00
Shops, retail and service stores	1	35,000.00
Swimming Pool	6	6,200.00
Sheds	2	8,000.00
Medical Office	1	20,000.00
Lodge Building	1	170,000.00
School Shop	1	2,000.00
Schools	2	8,500,000.00
Buildings demolished	14	3,540,535.00

In closing I would like to thank the many department heads who cooperated with me fully during the past year. Chief Mansfield of the Police Department, and Fire Chief Maguire were always willing to cooperate in all ways possible, with any problems coming under their jurisdiction in our public buildings. Mr. Leighorn who is in charge of the school custodians, is always willing to cooperate and work together with this department.

Respect, sub., Walter J. Daniels
Inspector, of Bldgs. & Supt. of Bldgs.

Civilian Defense

(Continued from Page 17)

ders will be stocked with emergency items consisting of:

A. A 10,000 calorie food supply per person

B. Water containers for a 14-day supply based on one quart per person per day.

C. Radiation detection and measuring instruments.

D. Medical Supplies.

E. Sanitation facilities and supplies.

The First Phase of the Shelter Survey has been completed, and the Second Phase is now being conducted by your Director in obtaining the signed licenses necessary. As these shelters are identified, plans for community utilization will be developed. Such plans will provide for movement to shelter areas, training individuals to manage the shelters and training of radiological monitors to use the instruments in the shelter.

In addition, individual survival skills will be developed and community plans made for recovery

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Public Works

(Continued from Page 19)

received since the Public Works Department started the street sign and tree planting program that this division will concentrate on expanding both of these programs in an effort to beautify the Town highways and to do away with the old dilapidated unsightly wooden street signs.

The engineering division will work more or less along the same lines as they did during 1962. Their major assignments are to prepare plans for all proposed Public Works projects to be done under the 1963 Public Works program. It is the policy of the Public Works Department to layout and coordinate a program of Public Works projects six months to a year in advance of actual construction.

As I look ahead I have every confidence that the Public Works Department will once again make a fine showing and give a good account of its work in 1963.

I want to take this opportunity to thank the Board of Selectmen, the Town Manager, the Finance Committee and the Town Meeting Members for their support and endorsement of my 1962 budget and Public Works program. Their support paved the way for one of the most expanded Public Works programs ever attempted by the Town of Saugus.

I am especially proud of the members of the Public Works Department whose loyalty, co-operation and hard work was responsible for the best Public Works program on record.

Very truly yours,

Ernest F. Pesce
Supt. of Public Works

Civilian Defense

(Continued from Page 19)

actions on emergence from shelters, Decontamination, control of food supplies, and the restoration of essential utilities are among the many survival actions currently under study.

This is the first step in a sound, long range program to provide a system of shelters equipped and provisioned to protect our population from the fallout effects of a nuclear attack.

All building owners will be contacted by your Director asking of them to cooperate in every way possible to make available the selected building for public shelter. By their granting permission for the use of these eligible structures, building owners would be making a major contribution to the Town of Saugus.

Chief Radiological Officer Joseph Kerwin has been actively engaged during the past year, holding classes, giving instructions on the different pieces of radiological equipment, the proper knowledge and application of handling same. These courses will continue during the coming year, implementing this course of instruction to the faculty of our Saugus Schools, Police, Fire and Town Officials.

Saugus Police Auxiliary in command of Capt. Stanley Edgecomb has added a few new members during the past year, and this unit is now well equipped to handle any traffic condition that may exist in our Town of Saugus, relieving the regular police for more important police duty.

Communications being the most important, that we have made every effort to be outstanding in this respect, Chief Radio Officer Andrew Donovan, has received his new base station and part of his portable transmitters and receivers, and he is making progress in the set up of a first class communication center. Better communication efficiency will be established with the installation of our 50 foot aerial in back of our headquarters.

Saugus Fire & Rescue Auxiliary, with its Chief William O'Brien has the most active unit in our whole set-up. This unit is one 24 hour call for most any type of assistance that may be needed. The complete roster of 41 men are all volunteers. Twenty-six of these members are active who will report immediately on call, and 15 members who are available for relief and a bad disaster call only. During 1962 this unit answered 138

calls for assistance. Sixteen of these calls were to fires, floods, and drownings out of town. Revere, Malden, Boston, Chelsea, Lynn etc. In Saugus we have provided lighting for civic events, carnivals, fires, and automobile accidents, water breaks etc., provided ambulance coverage for various events, rescue services, and flood pumping. During the Northeast storm in October this unit pumped out 45 flooded cellars, pumped out several flooded streets, and evacuated many trapped persons from a flooded housing project in Chelsea with our amphibious "DUKW". Many of these occurrences involved long hours, and these men, all "VOLUNTEERS" worked till the job was completed.

This year we placed in service a new unit, Unit #47, a lighting truck which produces 25,000 watts of electrical power. The chassis for this unit was the Fire Department's Engine #4 which we purchased from the Mack Motor Company. The unit was built entirely by members who spent many hours constructing the body, mounting the large searchlights and generator, and painting the truck with materials donated or purchased from government surplus, thereby saving the Town a considerable sum of money. This is one of the largest lighting units in the entire state.

The project for the much needed addition to our headquarters building was begun this fall, and will be continued in the spring of 1963 with all labor of carpentry, electrical and cementing etc. to be donated by the volunteer members of this group.

Five men and Unit #42, the Ford Pumper covered the Central Fire Station with a Lynn Engine during the Annual Firemen's Ball. Other activities included participation in training exercises at the Topsfield CD Training Center and the installation of the Christmas lights in Cliffside, Saugus Center and the Town Hall. The total man hours served this year was 12,406.

Our present equipment includes 1 Jeep, 1 Fire Truck, 4 Lighting Units, 2 Ambulances, 1 Rescue Van, 1 Amphibious "DUKW", 1 Trailer Pumper and 1 Canoeing Truck.

I would like to extend my most sincere thanks and appreciation to all the volunteer members of the CD organization. I wish also to thank you and the Board of Selectmen, the Fire Chief, the Police Chief, the Building Superintendent, the Superintendent of Public Works and others who have assisted in many ways, including many mer-

1962 Report Industrial Development Commission

Mr. John O. Stinson
Town Manager
Town Hall
Saugus, Massachusetts

Dear Mr. Stinson:

The Town of Saugus, under Chapter 297, of the Acts of 1854, allowed the appointment of the industrial commission. This commission outside of the first Director did little or nothing for the town of Saugus. Consequently, no attention was paid to it until 1961 when a small appropriation was made available for printing purposes. Under the regime of your last predecessor, Mr. John B. Kennedy, ten men were appointed to this commission. These men dedicated themselves to a program of action but were very dissatisfied with the lack of co-operation or funds by the previous full-time Town Manager of the town.

The commissioners, in spite of this bad situation, proceeded on a program that would allow them the opportunity to produce a much needed business brochure. This brochure was produced after some outstanding donations were made by our business leaders. The commission received special aid from Mr. Henry Gibbs, President of Gibbs Oil Company of Saugus, and Mr. Martin DeMatteo, owner of the Saugus Marshes. The preparation of the brochure was done at no cost to the town of Saugus by our own member, Stanley Hartigan, Jr. It was then printed under the direction of our member, Walter P. Brooks. The entire cost with the exception of the mailing was provided by our own Saugus Business Leaders who were of the unanimous opinion that this would be the best method to use for ADVERTISING THE SAUGUS POTENTIALS. More than 1200 BROCHURES were mailed by the town of Saugus to Business and Industrial leaders throughout the country. The response from this brochure was very good.

The commission has held eighteen meetings here in Saugus, three with the advisors of the Massachusetts Department of Commerce, two with the Massachusetts Governors Committee for industrial expansion, and three in Washington, D. C. with Senator Smith, Congressman MacDonald and the Chamber of Commerce of the United States. These meetings were very helpful to the commission. Information from these meetings helped the town of Saugus secure new business operations like Rayco, Tom McAm, Gem and McKinnys Shoe.

More than 1800 acres of land zoned for business and industry was listed and shown to prospective business men and industries, with the hope that they would come to Saugus. In most every instance these business leaders turned Saugus sites down only because sewer facilities were lacking in those areas desired. Your commissioners are now in the middle of an exciting plan to industrialize a fifty acre plot that is town owned and located on our Main Street

chairs for their donations so that the Department of Civilian Defense might function and be of benefit to the Town of Saugus.

Respectfully submitted,
Director of Civil Defense
L. Earle Dumas

section of Saugus. The site has been approved by a very large firm that will EMPLOY MORE THAN 600 PERSONS IN A MODERN FACTORY OF 125,000 square feet of floor space. We are waiting momentarily for a written proposal on this site which we hope will be the first industrial park of the Town of Saugus. Proper articles have been inserted in the 1963 town meeting warrant for necessary re-zoning. THE FIRM THAT is desirous of locating in Saugus is A NATIONAL KNOWN ONE AND OF VERY HIGH REPUTE AND FINANCE. All information with plans, specs, water, sewers, and power have been provided.

Your commission has been able to secure a very large National group of finance men, located in New York for the purpose of making available for construction purposes \$10,000,000. This plan of financing has been responsible for the near development of two other industrial centers that are planned on Route #1, but which are held up only due to the exorbitant prices being asked by the private owner of the land areas involved. We salute the efforts of Mr. DeMatteo who is spending large sums of money in trying to bring a large industrial activity on the Saugus Marshes. The industrial commissioners have been able through their director to make contact with the following firms for possible locations in the town of Saugus.

E. M. Bradley, Realtors of Boston; Benson Shoe of Lynn; Dorland Farms of Providence, R.I.; Blaustein Truck Lettering of Revere; Macy's of New York; Korvette of New York; King Store of Boston; Vallee's of Maine; Anthony Hawthornes of Lynn; Milwaukee Brewery; The New Englander of Chicago; Sylvania of Salem; Avco of Lowell; Goldmann Machine Tool of Dorchester; Grossman of Quincy; Gambels of New York; Melville Shoe of New York; Turnstyle of Brighton; Stauffer's of Ohio; Met. Insurance of New York; Associated Transport of New York; Continental Foods and Sealtest of Chicago.

Also, Nord Blom Realty of Boston, United Industries referred to us by Mr. Vernon W. Evans of the Board of Selectmen, Mills of Everett, Kaiser Steel and many others smaller and too numerous to mention. This has all been done with no funds provided by the town of Saugus, and it is hoped that you will provide the leadership and funds to widen the scope of this activity as we believe it will PRODUCE RESULTS FOR THE TOWN OF SAUGUS.

It is the unanimous opinion of your commission that after many inquiries by firms such as we have listed here, that the town of Saugus should construct sewers in the Route #1 undeveloped business and industrial areas. The local business men have had inserted in the 1963 town meeting warrant an article calling for an appropriation of funds for this purpose. The present tax rate will not be affected by this expenditure as the added revenue will more than offset the expenditure. Our Saugus business men should be publicly complimented for their generosity of this matter, as they have publicly stated that they are willing to share the cost of sewer construction in these areas. Engineers and contractors have been consulted and they support this sewer construction for these areas for industrial expansion. Their desire to assist the town has not

been dimmed in spite of the fact that their annexes in 1932 were criticized by their own Board of Selectmen. Every official of our town should lead their co-operation and spirit in the development of these huge areas regardless of the fact that these lands are owned by private and individual owners.

Your commissioners have re-acquired industrial land located along the tracks of the Boston and Maine Railroad, particularly that section between Saugus Center and the East Saugus railroad crossing. Two small companies needing industrial siding have agreed to locate there. Their location here in Saugus is depending on an ordinance now before them in the form of an exorbitant selling price for the land involved. These two small firms will employ approximately 65 persons.

The commissioners plan for 1963 is to place all emphasis on the zoning for an industrial park, town owned land, nearly 31 acres that has been used for a town dump. This area has already been chosen and awaits further zoning, etc. The Commission has inserted an article for the third time for voting of the Pruders Fund area by eminent domain. This was done because there is an opportunity to restore the area with Federal Funds and to allow a huge business development of that portion that abuts the famous Route #1 of our town. Federal Funds for the purchase and restoration of this enormous area can be secured by the town from the Federal authorities under FEDERAL HOUSING ACT OF 1961. Our Executive Director has been to Washington, D.C. on this matter and has verification of this fact and possibility. We have also called for the Federal development of the entire Saugus River Basin from the Pines River Bridge to the extreme end of the Saugus River to the East Saugus Bridge. The Army Engineers through the efforts of Senator Elin Smith the third have an appropriation to be used for the original step that has been taken to make this possible.

THE TOWN OF SAUGUS IS ON THE VERGE OF THEIR FIRST INDUSTRIAL EXPANSION.

In conclusion the members of the commission do urge a special fund to be used for the specific purpose of ADVERTISING THE SAUGUS INDUSTRIAL POTENTIAL. These funds we know can only be provided by the office of our town manager. The commission also wishes to state that they are in our hundred per cent agreement with the suggestions made by you in a letter dated September 21, 1962, sent to our Chairman and Director of the Commission. The Commissioners are determined to produce more revenue for the town of Saugus regardless of the present-existing obstacles in their path.

Because of the efforts on the part of individual members of the commission, I wish to publicly thank them for a splendid job without enumeration of any kind.

Commissioners Joseph Lopez, Edward Gilman, Frank Carmody, Anthony Stuzzardi, Stanley Hartigan, Jr., Walter P. Brooks, Graham Clifford, Edward Steneck, and Andrew Shyman our recording Secretary deserve public salute for all the time and effort they have rendered to make this program of action possible to date.

Respectfully submitted,
John L. Bouchiere,
Chairman and Director
of the Commission